
SERVICE INFORMATION

BOOTH EQUIPMENT

Each 8' x 10' booth will be set with 8' high blue & white back drape, 36" high blue side dividers. Each booth will include the following items:

- 1 - 6' table draped blue
- 2 - black diamond side chairs
- 1 - wastebasket
- 1 - 7" x 44" one-line identification sign

TABLETOP EQUIPMENT

Each tabletop booth will include the following items:

- 1 - 8' table draped blue
- 2 - black diamond side chairs
- 1 - wastebasket
- 1 - 7" x 44" one-line identification sign

EXHIBIT HALL CARPET

The exhibit area is carpeted.

DISCOUNT PRICE DEADLINE DATE

In order to receive advance order discount rates listed on the price sheet, we must receive your order and payment by Tuesday, January 30, 2007.

Save money and order labor in advance. All display and rigging labor orders placed at show site will be charged an additional 30% above the advance rate.

Please note that electrical service is not included with your booth equipment but to accommodate possible power requirements, electrical outlets will be installed in every inline booth. An audit will be conducted by electricians and on-site charges will apply if the electrical service is utilized.

SHOW SCHEDULE

EXHIBITOR MOVE-IN

Tuesday February 13, 2007 12:30 p.m. - 6:30 p.m.

All exhibits must be fully installed by 6:30 p.m. on Tuesday, February 13, 2007.

EXHIBIT HOURS

Wednesday	February 14, 2007	7:00 a.m. - 8:00 a.m. (Continental Breakfast)
		8:00 a.m. - 7:00 p.m. (Exhibit Area Open)
		5:00 p.m. - 7:00 p.m. (Exhibitor Reception)
Thursday	February 15, 2007	7:00 a.m. - 8:00 a.m. (Continental Breakfast)
		8:00 a.m. - 1:00 p.m. (Exhibit Area Open)

EXHIBITOR MOVE-OUT

Thursday February 15, 2007 1:00 p.m. - 4:30 p.m.

- All exhibitor materials must be removed from the exhibit facility by 4:30 p.m. on Thursday, February 15, 2007.
- To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline please have all carriers check-in by 2:30 p.m. on Thursday, February 15, 2007.

SERVICE CENTER HOURS

We will have staff available at the Freeman Service Center as follows:

Tuesday	February 13, 2007	12:30 p.m. - 4:30 p.m.
Thursday	February 15, 2007	10:00 a.m. - 4:30 p.m.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN
901 E. South Street
Anaheim, CA 92805
(714) 254-3400 fax (714) 490-0801

FREEMAN EXHIBIT TRANSPORTATION
(800) 995-3579 FAX (214) 615-6515

FREEMAN ONLINE®

Our Internet online ordering service, Freeman OnLine is available for your convenience to order all Freeman services, view show schedule, or print order forms. Once your show is available online you will receive an email which includes a direct link to Freeman OnLine.

To place online orders you will be required to enter your unique Login ID and Password. If this is your first time to use Freeman OnLine, click on the "Login" link in the top right corner to create a new account. To access Freeman OnLine without using the email link, visit www.myfreemanonline.com and click on the "Login" link in the top right corner. If you need assistance with Freeman OnLine please call our Customer Support Center at (1-888-508-5054).

SHIPPING INFORMATION

Warehouse Shipping Address:

9th California Unified Program
Annual Training Conference
Exhibiting Company Name
Booth # _____
C/O Freeman
900 East Santa Ana Street
Anaheim, CA 92805

Freeman will accept crated, boxed or skidded material beginning Monday, January 15, 2007 at the above address. Material arriving after Tuesday, February 6, 2007 will be received at the warehouse with an additional after deadline charge.

Show Site Shipping Address:

9th California Unified Program
Annual Training Conference
Exhibiting Company Name
Booth # _____
C/O Freeman
Hyatt Regency Orange County
11999 Harbor Boulevard
Garden Grove, CA 92840

Deliver only on Tuesday, February 13, 2007 beginning at 12:30 p.m. To avoid additional after deadline charges, materials **must arrive prior to show opening. Trucks checking in after 2:00 p.m., Monday through Friday, for loading/unloading on the same day may be subject to overtime charges.**

POST SHOW PAPERWORK AND LABELS

Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

Please note: All items not ordered through the Official Show Vendors may be subject to Material Handling Charges and are the responsibility of the Exhibitor.

OVERTIME

Overtime charges will be in effect:

- If freight is received at the warehouse and delivered to show site before 8:00 a.m. or after 4:30 p.m. on weekdays, or anytime on Saturday, Sunday or Holidays.
- If freight is received at show site before 8:00 a.m. or after 4:30 p.m. on weekdays, or anytime on Saturday, Sunday or Holidays.
- If freight is moved out before 8:00 a.m. or after 4:30 p.m. on weekdays, or anytime on Saturday, Sunday or Holidays.

LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

TRANSLATION SERVICE

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three-way conversation, but also translate emails from customers. To access this service you may contact Freeman Anaheim Exhibitor Services at 714-254-3400 or Freeman's Customer Support Center at 888-508-5054.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at 714-254-3400 or email us at: FreemanAnaheimES@freemanco.com

WE APPRECIATE YOUR BUSINESS!

F R E E M A N

P.O. Box 14210
 Orange, CA 92863-1610
 Ph: 714-254-3400 • Fax: 714-490-0801
 FreemanAnaheimES@freemanco.com

**DISCOUNT PRICE
 DEADLINE DATE
 JANUARY 30, 2007**

**INCLUDE THIS FORM
 WITH YOUR ORDER**

9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE

NAME OF SHOW: HYATT REGENCY ORANGE COUNTY **FEBRUARY 14-15, 2007**

COMPANY NAME: _____ **BOOTH#:** _____

ADDRESS: _____ **BOOTH SIZE** **X**

CITY/STATE/ZIP: _____ **CUSTOMER #** _____

PHONE #: _____ **EXT.:** _____ **FAX #:** _____

SIGNATURE: _____ **PRINT NAME:** _____

CONTACT'S E-MAIL: _____

E-MAIL FOR INVOICE: _____ **CHECK IF YOU ARE A NEW FREEMAN CUSTOMER**

Invoices will be sent by e-mail. Please provide the e-mail address of the person who reconciles your invoices if different than contact's email.

METHOD OF PAYMENT

YOUR SIGNATURE BELOW DENOTES ACCEPTANCE OF ALL TERMS AND CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

COMPANY CHECK **BANK TRANSFER**

Please make check payable to: Freeman. Checks must be in U.S. funds drawn on a U.S. or Canadian bank. ("US. FUNDS" MUST BE PRE-PRINTED on Canadian checks.)
Please reference 28-181073 on your remittance.

Bank Transfer to Bank of America, N.A.; Dallas, TX 75202, ABA#: 026009593
 Freeman
 FFC/ACCT# 125-203-919-2
 U.S Dollar Wires from inside the **U.S. or Canada** should use Swift Code: BOFAUS3N
 Foreign Exhibitors wiring funds from **Overseas** should use Swift Code: BOFAUS6S

CREDIT CARD

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

AMERICAN EXPRESS **DISCOVER** **MASTERCARD** **VISA** **DINERS CLUB**

Please reference Name of Show & Booth Number so we properly credit your account.
Note: Customers are responsible for any bank processing fees.

Account No.: _____ **Exp. Date:** _____

Cardholder Name (Print): _____ **Signature:** _____

Cardholder Billing Address: _____

City/State/Zip: _____

ENTER TOTALS HERE

FURNISHINGS & ACCESSORIES	CARPET	CLEANING/ SHAMPOOING	PORTER SERVICE	RENTAL EXHIBITS & ACCESSORIES	INSTALLATION LABOR	DISMANTLE LABOR	MATERIAL HANDLING
RIGGING INSTALLATION	RIGGING DISMANTLE	HANGING SIGNS	SIGNS	ELECTRICAL/ PLUMBING	GRAND TOTAL		

- Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.myfreemanonline.com.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Service Desk prior to show closing.
- If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Services Representative.

TELL US WHAT YOU THINK!

Freeman is committed to providing great customer service. To help us serve you more effectively in the future, please visit the URL address below upon the completion of your show to provide feedback. Your input will provide the insight needed to ensure that our customer service is in line with your expectations.

<http://totalshow.custominsight.com/?181073>

FREEMAN method of payment

F R E E M A N

P.O. Box 14210
Orange, CA 92863-1610
Ph: 714-254-3400 • Fax: 714-490-0801
FreemanAnaheimES@freemanco.com

DISCOUNT PRICE
DEADLINE DATE
JANUARY 30, 2007

9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007

To authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

"We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree to be bound by all terms and conditions as described in the Terms & Conditions section of this services manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party."

YOUR SIGNATURE BELOW DENOTES ACCEPTANCE OF ALL TERMS AND CONDITIONS INCLUDED IN YOUR SERVICE KIT.

EXHIBITOR NAME: (PLEASE PRINT) _____

EXHIBITOR SIGNATURE: _____

DATE: _____

EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME: _____

BOOTH #: _____

EXHIBITING COMPANY ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

EXT. _____

FAX: _____

CONTACT'S E-MAIL: _____

Indicate which services are to be invoiced to the Third Party:

- | | |
|---|---|
| <input type="checkbox"/> ALL SERVICES | <input type="checkbox"/> RIGGING EQUIPMENT/LABOR |
| <input type="checkbox"/> I&D LABOR/SUPERVISION | <input type="checkbox"/> FREEMAN EXHIBIT TRANSPORTATION |
| <input type="checkbox"/> MATERIAL HANDLING/IN & OUT | <input type="checkbox"/> RENTAL FURNITURE/CARPET/SIGNS |
| <input type="checkbox"/> ELECTRICAL/PLUMBING | <input type="checkbox"/> BOOTH CLEANING |
| <input type="checkbox"/> HANGING STRUCTURES | <input type="checkbox"/> OTHER _____ |

THIRD PARTY COMPANY INFORMATION

THIRD PARTY COMPANY NAME: _____

CONTACT NAME: _____

THIRD PARTY BILLING ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

EXT. _____

FAX: _____

CONTACT'S E-MAIL: _____

E-MAIL FOR INVOICE: _____

Invoices will be sent by e-mail, please provide e-mail address of the person who reconciles your invoices if different than above.

THIRD PARTY CREDIT CARD AUTHORIZATION

- AMERICAN EXPRESS MASTERCARD VISA DISCOVER DINERS CLUB

CREDIT CARD ACCOUNT NO: _____

EXP. DATE: _____

CARDHOLDER NAME (PLEASE PRINT): _____

CARD TYPE: _____

AUTHORIZED SIGNATURE: _____

CARDHOLDER BILLING ADDRESS: _____

CITY/STATE/ZIP: _____

Freeman third party authorization

F R E E M A N

P.O. Box 14210
 Orange, CA 92863-1610
 Ph: 714-254-3400 • Fax: 714-490-0801
 FreemanAnaheimES@freemanco.com

**DISCOUNT PRICE
 DEADLINE DATE
 JANUARY 30, 2007**

INCLUDE THE FREEMAN METHOD OF
 PAYMENT FORM WITH YOUR ORDER

9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007

NAME OF SHOW: _____
 COMPANY NAME _____ BOOTH #: _____
 CONTACT NAME: _____ PHONE #: _____
 E-MAIL ADDRESS _____

For Assistance, please call 714-254-3400 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

Qty	Part #	Description	Discount Price	Standard Price	Total
CHAIRS					
Pages 1 & 2					

___	N71092	Diva Counter Stool	196.00	254.80	_____
___	N71091	Diva Chair.....	176.00	228.80	_____
___	N710102	Santana Chair	166.00	215.80	_____
___	N71085	Forestdale Chair	90.25	117.35	_____
___	N710144	Diplomat Chair.....	216.00	280.80	_____
___	N71038	Cherry Barrel Chair	186.00	241.80	_____

Cranberry Taupe

Director Series					
<input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Bright Green <input type="checkbox"/> Orange <input type="checkbox"/> Purple <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Yellow					
___	N710142	Director Stool.....	130.25	169.35	_____
___	N71042	Director Chair	110.25	143.35	_____
___	N710998	Custom Imprinting/Director.....	Call for Quote		

Pages 3 & 4					
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___	N71048	Gray Gaslift Stool w/Arms ...	226.00	293.80	_____
___	N71047	Gray Gaslift Stool	216.00	280.80	_____
___	N71046	Gray Gaslift Chair w/Arms...	206.00	267.80	_____
___	N71045	Gray Gaslift Chair	196.00	254.80	_____
___	N71044	Executive Chair	226.00	293.80	_____
___	N71041	Bugle Base Chair	145.25	188.85	_____

Black Tweed Blue Tweed

___	N71088	Black Diamond Stool	120.25	156.35	_____
___	N71089	Black Diamond Side Chair .	100.25	130.35	_____
___	N71090	Black Diamond Armchair	120.25	156.35	_____
___	C210105	Opal Side Chair	70.25	91.35	_____
___	C210101	Carson Armchair.....	80.25	104.35	_____

Black Blue Gray

___	C210112	Casey Padded Stool.....	100.25	130.35	_____
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Black Gray

LOUNGE SEATING					
Pages 5 & 6					

___	N73091	Signature Loveseat	539.25	701.05	_____
___	N71093	Signature Chair	403.75	524.90	_____

Kennedy Sectional Series:					
<input type="checkbox"/> Black Tweed <input type="checkbox"/> Blue Tweed					

___	N730313	Kennedy Sofa - 3 piece.....	560.00	728.00	_____
___	N730213	Kennedy Loveseat - 2 piece	373.25	485.25	_____
___	N73013	Kennedy Corner Section	186.75	242.80	_____
___	N73014	Kennedy Center Section	186.75	242.80	_____

Qty	Part #	Description	Discount Price	Standard Price	Total
TABLES					
Pages 7 & 8					

___	N72026	Cherry Cocktail Table	186.75	242.80	_____
___	N72027	Cherry End Table.....	173.00	224.90	_____
___	N72028	Metro Slate Cocktail Table...	131.50	170.95	_____
___	N72029	Metro Slate End Table	103.75	134.90	_____
___	C115103	Studio Black Cocktail Table .	89.50	116.35	_____
___	C115104	Studio Black End Table	89.50	116.35	_____
___	N72015	Glass Conference Table	242.00	314.60	_____

Black Chrome

___	N72065	Bugle Base Table/White	173.00	224.90	_____
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Pedestal Tables - SoHo Series					
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___	N72066	Black-Top Mini 18"H x 18"W	92.25	119.95	_____
___	N72069	Black-Top Cafe 30"H x 24"W ...	130.50	169.65	_____
___	N72070	Black-Top Bistro 42"H x 24"W..	170.00	221.00	_____

___	N72067	Black-Cafe Table 30"H x 36"W..	171.25	222.65	_____
___	N72068	Black-Bistro Table 42"H x 36"W	192.25	249.95	_____

Pedestal Tables - Chelsea Series - Butcher Block Top					
--	--	--	--	--	--

___	N72063	Cafe Table 30"H x 30"W	171.25	222.65	_____
___	N72064	Cafe Table 30"H x 36"W	171.25	222.65	_____
___	N720163	Bistro Table 42"H x 30"W	192.25	249.95	_____
___	N720164	Bistro Table 42"H x 36"W	192.25	249.95	_____

OFFICE FURNITURE					
Pages 9 & 10					

___	N72093	Milano Table/Blonde Top	594.50	772.85	_____
___	N72092	Milano Table/Black Top.....	594.50	772.85	_____
___	N72094	Luna Table/Black Top	497.75	647.10	_____
___	N720191	Hemingway Writing Table....	304.00	395.20	_____
___	N74061	Cherry Desk 5'.....	432.50	562.25	_____
___	N74065	Cherry Bookcase.....	276.50	359.45	_____
___	N74064	Cherry Credenza	483.75	628.90	_____
___	N74071	Oak Desk 5'	553.00	718.90	_____
___	N74075	Oak Bookcase	337.50	438.75	_____
___	N74074	Oak Credenza	594.50	772.85	_____

DISPLAY FURNITURE					
Pages 11 & 12					

___	N72056	Display Counter	359.50	467.35	_____
___	N75079	Orion Computer Kiosk	302.75	393.60	_____
___	N75030	Black Display Cube/Small ...	193.50	251.55	_____
___	N75031	Black Display Cube/Med.....	207.25	269.45	_____
___	N75032	Black Display Cube/Large	235.00	305.50	_____

Remember to select a color for items with checkboxes.
 A color will be selected for you if not indicated.

FREEMAN furnishing essentials

**9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE
HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007**

NAME OF SHOW: _____
 COMPANY NAME _____ BOOTH #: _____
 CONTACT NAME: _____ PHONE #: _____
 E-MAIL ADDRESS _____

For Assistance, please call 714-254-3400 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

**DISPLAY FURNITURE
Pages 11 & 12 (continued)**

Qty	Part #	Description	Discount Price	Standard Price	Total
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Display Cylinders

_____	N75020	Black Display Cylinder/Low	158.00	205.40	_____
_____	N75021	Black Display Cylinder/Med.	171.25	222.65	_____
_____	N75022	Black Display Cylinder/High	184.25	239.55	_____

Draped Tables - Tables are 24" wide

Berry Black Blue Burgundy Dark Green Gold
 Gray Plum Red Teal White

_____	C130330	3' Draped Table/30"H*	109.25	142.05	_____
_____	C130430	4' Draped Table/30"H*	109.25	142.05	_____
_____	C130630	6' Draped Table/30"H*	122.50	159.25	_____
_____	C130830	8' Draped Table/30"H*	138.50	180.05	_____
_____	C12404630	4th Side Drape-6'x30"H*	46.25	60.15	_____
_____	C12404830	4th Side Drape-8'x30"H*	46.25	60.15	_____
_____	C130342	3' Draped Counter/42"H*	128.25	166.75	_____
_____	C130442	4' Draped Counter/42"H*	128.25	166.75	_____
_____	C130642	6' Draped Counter/42"H*	150.25	195.35	_____
_____	C130842	8' Draped Counter/42"H*	171.00	222.30	_____
_____	C12404642	4th Side Drape-6'x42"H*	60.75	79.00	_____
_____	C12404842	4th Side Drape-8'x42"H*	60.75	79.00	_____

Undraped Tables - Tables are 24" wide

_____	C131330	3' Undraped Table/30"H.....	61.75	80.30	_____
_____	C131430	4' Undraped Table/30"H.....	61.75	80.30	_____
_____	C131630	6' Undraped Table/30"H.....	68.00	88.40	_____
_____	C131830	8' Undraped Table/30"H.....	75.75	98.50	_____
_____	C131342	3' Undraped Counter/42"H ..	67.00	87.10	_____
_____	C131442	4' Undraped Counter/42"H ..	67.00	87.10	_____
_____	C131642	6' Undraped Counter/42"H ..	75.00	97.50	_____
_____	C131842	8' Undraped Counter/42"H ..	81.75	106.30	_____

Table Top Risers - Risers are 12" deep

_____	C150410	4'Lx7"H Single Step Riser ...	63.00	81.90	_____
_____	C150410	4'Lx14"H Single Step Riser .	63.00	81.90	_____
_____	C150410	4'L Double Step Riser.....	126.00	163.80	_____
_____	C150610	6'Lx7"H Single Step Riser ...	79.00	102.70	_____
_____	C150610	6'Lx14"H Single Step Riser .	79.00	102.70	_____
_____	C150610	6'L Double Step Riser.....	158.00	205.40	_____
_____	C150810	8'Lx7"H Single Step Riser ...	95.00	123.50	_____
_____	C150810	8'Lx14"H Single Step Riser .	95.00	123.50	_____
_____	C150810	8'L Double Step Riser.....	190.00	247.00	_____

ACCESSORIES

Qty	Part #	Description	Discount Price	Standard Price	Total
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_____	C220121	Chrome Stanchion w/belt	117.50	152.75	_____
_____	C220118	Chrome Sign Holder.....	118.50	154.05	_____
_____	C750135	Round Literature Rack	179.75	233.70	_____
_____	C750136	Flat Literature Rack	159.00	206.70	_____
_____	C220109	Chrome Coat Tree.....	57.75	75.10	_____
_____	C220134	Chrome Easel.....	47.25	61.45	_____
_____	C220110	Chrome Bag Rack.....	75.00	97.50	_____
_____	N75053	Black Trash Receptacle.....	76.00	98.80	_____
_____	N75054	Aluminum Trash Receptacle...	76.00	98.80	_____
_____	C220107	Wastebasket	26.25	34.15	_____
_____	N75057	Small Refrigerator	332.00	431.60	_____
_____	N75052	Black Table Lamp	131.50	170.95	_____
_____	N74082	File Cabinet/2 Drawer.....	166.00	215.80	_____
_____	N74081	File Cabinet/4Drawer.....	228.25	296.75	_____
_____	C10201484	Bulletin Board.....	276.50	359.45	_____

Special Drape

Berry Black Blue Burgundy Dark Green Gold
 Gray Plum Red Teal White

_____	12103	Special Drape 3'H (per ft.)...	15.75	20.50	_____
_____	12108	Special Drape 8' H (per ft.)..	17.00	22.10	_____

TOTAL COST

Sub-Total _____ + Tax (7.75%) _____ = TOTAL _____

**Remember to select a color for items with checkboxes.
A color will be selected for you if not indicated.**

F R E E M A N

P.O. Box 14210
 Orange, CA 92863-1610
 Ph: 714-254-3400 • Fax: 714-490-0801
 FreemanAnaheimES@freemanco.com

**DISCOUNT PRICE
 DEADLINE DATE
 JANUARY 30, 2007**

INCLUDE THE FREEMAN METHOD OF
 PAYMENT FORM WITH YOUR ORDER

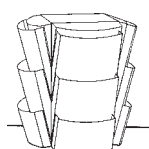
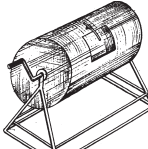

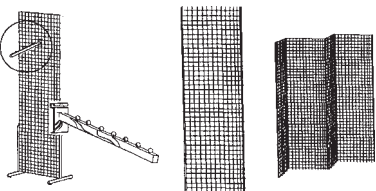
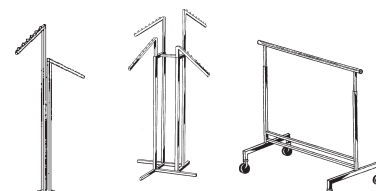
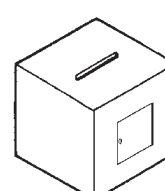
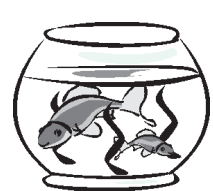
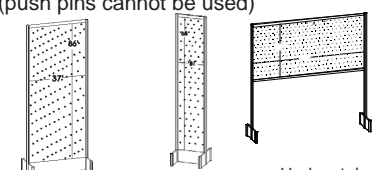
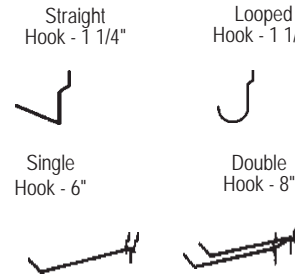
**9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE
 HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007**

NAME OF SHOW: _____
 COMPANY NAME _____ BOOTH #: _____
 CONTACT NAME: _____ PHONE #: _____
 E-MAIL ADDRESS _____

For Assistance, please call 714-254-3400 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

FREEMAN ACCESSORIES

<p>TABLE TOP LITERATURE RACK</p>  <p>12 Pocket, rotating table top model 18" H x 16 1/2" diameter, 1" pockets. Black only.</p>	<p>TICKET TUMBLER</p>  <p>Brass finish table top model, 23"H x 20"W x 18"D.</p>	<p>SAFETY CONTAINER</p>  <p>82"H x 44"W x 48"D</p>
<p>GRID PANELS</p>  <p>Chrome 7-way waterfall. Chrome 24" X 96"-Prices are per Panel.</p>	<p>GARMENT RACKS</p>  <p>Chrome 2 Arm Waterfall Chrome 4 Arm Waterfall 5'-6"H Adjustable Chrome 4 1/2-6"H adjustable x 4"W</p>	<p>BALLOT BOX</p>  <p>White Only 12" x 12" Square.</p>
<p>FISH BOWL</p>  <p>Water & Goldfish not included.</p>	<p>PERFBOARD (push pins cannot be used)</p>  <p>Vertical-1mx8H 37" x 86" of usable surface per panel. Vertical-1/2mx8H 18" X 86" of usable surface per panel. Horizontal-90Lx6H 37" x 86" of usable surface per panel.</p>	<p>PERFBOARD HOOKS</p>  <p>Straight Hook - 1 1/4" Looped Hook - 1 1/4" Single Hook - 6" Double Hook - 8"</p>

MISCELLANEOUS					
Qty	Part #	Description	Discount Price	Standard Price	Total
___	108020	Literature Rack Table Top...	125.50	163.15	___
___	159011	Ticket Tumbler Table Top ...	76.00	98.90	___
___	151010	Safety Container.....	362.25	470.95	___
___	103028	Grid Panel	126.25	164.15	___
___	1030107	Grid Panel Rack 7 Way Waterfall	17.50	22.75	___
___	10407	Garment Rack	108.50	141.05	___
___	10402	Garment Rack 2 Arm Waterfall	99.75	129.70	___
___	10404	Garment Rack 4 Arm Waterfall	118.50	154.05	___
___	15905	Fish Bowl.....	46.75	60.80	___
___	159020	Ballot Box.....	76.00	98.80	___

PERFBOARD					
Qty	Part #	Description	Discount Price	Standard Price	Total
___	10201282	Double Sided Vert 1/2m x 8'....	151.50	196.95	___
___	10201482	Double Sided Vert 1m x 8'	254.00	330.20	___
___	10201088	Double Sided Horz 90" x 6'	254.00	330.20	___
___	10201	Straight Hook 1 1/2".....	2.50	3.25	___
___	10202	Looped Hook 1 1/4".....	2.50	3.25	___
___	10203	Single Hook 6".....	3.75	4.90	___
___	10204	Double Hook 8".....	4.00	5.20	___
Sub-Total _____			+ Tax (7.75%) _____		= TOTAL _____

FREEMAN accessories

F R E E M A N

P.O. Box 14210
 Orange, CA 92863-1610
 Ph: 714-254-3400 • Fax: 714-490-0801
 FreemanAnaheimES@freemanco.com

**DISCOUNT PRICE
 DEADLINE DATE
 JANUARY 30, 2007**

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

**9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE
 HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007**

NAME OF SHOW: _____
 COMPANY NAME _____ BOOTH #: _____
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 E-MAIL ADDRESS _____

For Assistance, please call 714-254-3400 to speak with one of our experts.

- For FREE samples or a quote on **orders over 1200 sq. ft.** or to request quotes on carpet logos please call our Exhibitor Sales Department at 714-254-3400.
- **No MATERIAL HANDLING charges apply.** Rental prices are for the duration of the show and include delivery to and removal from your booth space.
- **Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.**

For fast, easy ordering, go to www.myfreemanonline.com

PRESTIGE CARPET - includes plastic covering, delivery, material handling, installation and removal

- Guaranteed new, high quality carpet available in a variety of designer colors.

CHOOSE YOUR CARPET COLOR - 40 oz.

- Black Charcoal Gray Pearl Navy Sea Breeze White

40 oz. Rental	- Price per square foot (100 sq. ft. minimum)	Discount	Standard
1 - 700 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	\$ 3.75	\$ 4.90
701 - 1200 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	\$ 3.50	\$ 4.55

CHOOSE YOUR CARPET COLOR - 28 oz.

- Baywater Cardinal Gray Pearl Pine Toast
 Black Charcoal Navy Raspberry Wedgewood
 Cabernet Cream Peach Sea Breeze White

28 oz. Rental	- Price per square foot (100 sq. ft. minimum)	Discount	Standard
1 - 700 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	\$ 3.25	\$ 4.25
701 - 1200 sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	\$ 3.00	\$ 3.90

LIKE NEW CARPET

Previously rented Prestige Carpet in "Like New" condition is available for rent at a discount price. For additional information, please call our Exhibitor Sales Department (714) 254-3400.

CUSTOM CUT CLASSIC CARPET - includes plastic covering, delivery, material handling, installation and removal

- Our Custom Cut Classic Carpeting is available in custom cut sizes, and in a variety of colors.

CHOOSE YOUR CARPET COLOR:

- Black Tuxedo Burgundy Gray Teal Blue Plum Red Green

Rental - Price per square foot (100 sq. ft. minimum)		Discount	Standard
16 oz. Carpet Rental			
Per sq. ft.	Booth Size: _____ x _____ = _____ sq.ft. @	\$ 2.50	\$ 3.25

CLASSIC CARPET - includes delivery, material handling, installation and removal

CHOOSE YOUR CARPET COLOR:

- Our 16 oz. Classic Carpeting is available in eight standard colors in the following standard sizes.

- Black Tuxedo Burgundy Gray Teal Blue Plum Red Green

Qty	Description	Discount	Standard	Total
_____	9' x 10' Classic Carpet	\$151.25	\$196.65	\$ _____
_____	9' x 20' Classic Carpet	\$302.50	\$393.25	\$ _____
_____	9' x 30' Classic Carpet	\$453.75	\$589.90	\$ _____
_____	9' x 40' Classic Carpet	\$605.00	\$786.50	\$ _____

CARPET PADDING AND PLASTIC COVERING - includes delivery, material handling, installation and removal

_____	Carpet Padding - 1/2" (90 - 700 sq ft)	0.75	0.98	\$ _____
_____	Carpet Pdding - 1/2" (Over 700 sq ft)	0.55	0.72	\$ _____
_____	Plastic Covering (per sq. ft)	0.50	0.65	\$ _____

REMOVAL OF PLASTIC COVERING

Carpets rented and/or installed by Freeman include removal of plastic covering prior to show opening. Display Labor charges will apply for removal of plastic covering on carpets not installed or rented from Freeman.

TOTAL COST

Sub-Total _____ + Tax (7.75%) _____ = TOTAL _____

****All Utility lines must be installed before carpet installation. Utilities should be ordered in advance.****

- Check here if your booth is 400 sq. ft. or more and your electrical/phone lines are to be installed before carpet installation.

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For fast, easy ordering, go to www.myfreemanonline.com

All Exhibits Include: Installation & Dismantle of Exhibit
 Material Handling of Exhibit
 Classic Carpet with Nightly Vacuuming
 2 Light Fixtures (per 10' unit) Electrical not included

*To place your order, please check
 the appropriate box and complete
 the reverse side.*

	VERSION A	VERSION B	VERSION C		
SYSTEM 1 OPTIONS	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 1010 \$3,445.25 10x10 - Part# 1000 \$1,813.25	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 1030 \$5,463.50 10x10 - Part# 1020 \$2,875.50	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 1050 \$9,211.25 10x10 - Part# 1040 \$4,848.00		
	SYSTEM 2 OPTIONS	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 2010 \$3,531.75 10x10 - Part# 2000 \$1,858.75	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 2030 \$5,550.00 10x10 - Part# 2020 \$2,921.00	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 2050 \$9,499.75 10x10 - Part# 2040 \$4,999.75	
		SYSTEM 3 OPTIONS	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 3010 \$3,603.75 10x10 - Part# 3000 \$1,896.75	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 3030 \$5,607.75 10x10 - Part# 3020 \$2,951.50	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 3050 \$9,499.75 10x10 - Part# 3040 \$4,999.75
			SYSTEM 4 OPTIONS	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 4010 \$3,733.50 10x10 - Part# 4000 \$1,965.25	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 4030 \$5,723.00 10x10 - Part# 4020 \$3,012.00

CUSTOM EXHIBITS & EXHIBITS LARGER THAN 10 X 20

- An Exhibitor Sales Specialist will contact you to assist in creating a unique exhibit
- * Electrical power and labor to install lights must be ordered separately
- * Custom graphics must be ordered separately

FREEMAN rental exhibits

**9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE
HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007**

NAME OF SHOW:

COMPANY NAME:

CONTACT NAME:

BOOTH #:

BOOTH SIZE: X

PHONE #:

CHOOSE YOUR PANEL

VERSION A

**VERSIONS B & C
(HARDWALL)**

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> BLUE FABRIC | <input type="checkbox"/> BEIGE |
| <input type="checkbox"/> GRAY FABRIC | <input type="checkbox"/> NAVY |
| <input type="checkbox"/> BLACK FABRIC | <input type="checkbox"/> FOREST GREEN |
| <input type="checkbox"/> WHITE HARDWALL | <input type="checkbox"/> WHITE |
| | <input type="checkbox"/> BLACK |

CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibit. The following colors are available.

Check color choice

- | | | |
|---------------------------------|-----------------------------------|-------------------------------|
| <input type="checkbox"/> Tuxedo | <input type="checkbox"/> Green | <input type="checkbox"/> Teal |
| <input type="checkbox"/> Blue | <input type="checkbox"/> Black | <input type="checkbox"/> Red |
| <input type="checkbox"/> Gray | <input type="checkbox"/> Burgundy | <input type="checkbox"/> Plum |

You may **upgrade** your carpet to one of our 15 designer colors in our **PRESTIGE** carpet line. Now available in **28 oz.** and **40 oz.** weight. Refer to our enclosed Carpet order form for color selections.

LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10' unit). Note: Electrical power and labor to install lights must be ordered using the electrical order form included in your service manual.

QUICK TIPS

QUICK TIPS FOR EASY EXHIBITING

Please see the Custom Accessories order form, or contact our Exhibitor Sales Specialist to assist in selecting custom accessories for your exhibit.

Consider ordering floral accessories to enhance your exhibit on the Floral Services order form.

If shipping literature or products, material handling rates will apply.

Order in advance to save time, money and ensure availability. **Orders received after the deadline date or without payment will cost an additional 30% over prices indicated.**

HEADER IDENTIFICATION SIGN

VERSIONS A & B

Circle the font style for your header identification sign, and then indicate your color preference.

- | | |
|-------------------------|-----------------------|
| CLARENDON MEDIUM | ENVIRO |
| EUROSTILE BOLD | HELVETICA BOLD |
| TIMES NEW ROMAN | |

Other _____

Indicate color of background:

- | | | |
|--------------------------------|---------------------------------------|--------------------------------|
| <input type="checkbox"/> Beige | <input type="checkbox"/> Navy | <input type="checkbox"/> White |
| <input type="checkbox"/> Black | <input type="checkbox"/> Forest Green | |

Indicate which color lettering you would like. We have a wide variety of standard colors available:

Letter color desired: _____

Indicate exactly how you want your company name to appear:

10' X 20' Rental Exhibits indicate copy of second header: (*Only applies to units pictured with a second header*)

VERSIONS C

An Exhibitor Sales Specialist will contact you to assist with creating your custom graphics.

CONTACT FOR PRICING

Please check any of the following boxes to have an Exhibitor Sales Specialist contact you for pricing:

- Upgrade Carpet
- Custom Logo Header
- Creating a Custom Exhibit

TOTAL COST

Sub-Total _____ + Tax (7.75%) _____ = TOTAL _____

F R E E M A N

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 Orange, CA 92863-1610
 Ph: 714-254-3400 • Fax: 714-490-0801
 FreemanAnaheimES@freemanco.com

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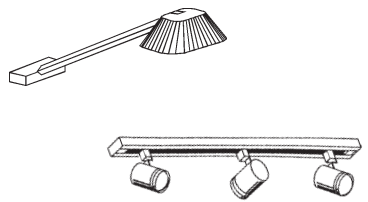
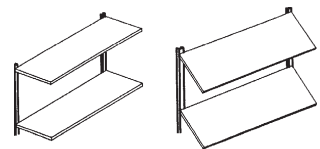
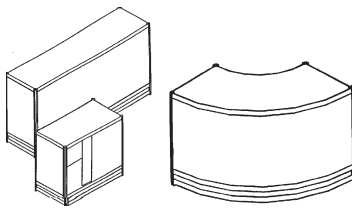
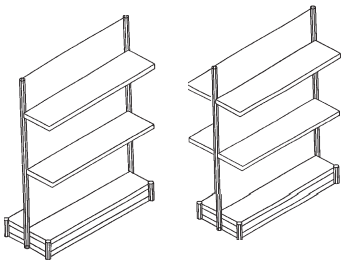
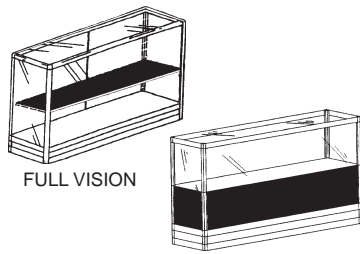
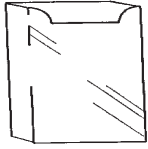
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For fast, easy ordering, go to www.myfreemanonline.com

ACCESSORIES FOR RENTAL UNITS

LIGHTS (use only on rentals) 	SHELVES (use only on rentals) 	CABINETS 
GONDOLAS 	SHOW CASES  FULL VISION JEWELERS	LITERATURE POCKETS 

Qty	Part #	Description	Discount Price	Standard Price	Total
LIGHT FIXTURES					
(electrical service & labor to install lights not included)					

___	172512	Arm Light (200w).....	117.25	152.45	_____
___	172514	4' Tracklight (3 lights).....	329.00	427.70	_____

CABINETS & LOCKS					
Cabinets					
<input type="checkbox"/> Black Fabric <input type="checkbox"/> Blue Fabric <input type="checkbox"/> Gray Fabric <input type="checkbox"/> White PVC					

___	17305	1M x 1/2M x 36" High.....	428.50	557.05	_____
___	17306	1M x 1/2M x 42" High.....	428.50	557.05	_____
___	17308	2M x 1/2M x 36" High.....	588.25	764.75	_____
___	17309	2M x 1/2M x 42" High.....	588.25	764.75	_____
___	17310	1M Radius x 1/2M x 36" High.....	641.25	833.65	_____
___	17311	1M Radius x 1/2M x 42" High.....	641.25	833.65	_____
(Radius Cabinets do not have doors)					
___	17301	Cabinet Lock.....	25.50	33.15	_____

Qty	Part #	Description	Discount Price	Standard Price	Total
GONDOLAS					
Gondolas					
<input type="checkbox"/> Blue Fabric <input type="checkbox"/> Gray Fabric <input type="checkbox"/> Perfboard <input type="checkbox"/> White PVC					

___	1745600	Single Sided 1M x 4' High.....	367.50	477.75	_____
___	1745700	Double Sided 1M x 4' High....	638.75	830.40	_____

SHELVES					
___	17201	1M Straight (37" x 12")....	77.50	100.75	_____
___	17206	1M Angled (37" x 12").....	96.00	124.80	_____

LITERATURE POCKETS					
___	174015	For 8 1/2 x 11 Literature.....	36.75	47.80	_____

SHOWCASES (White PVC Only-Lights not available)					
___	17551206	Jewelers 1M x 1/2M x 42" High	495.75	644.50	_____
___	17551207	Jewelers 2M x 1/2M x 42" High	617.50	802.75	_____
___	17551202	Full Vision 1M x 1/2M x 42" High	481.25	625.65	_____
___	17551203	Full Vision 2M x 1/2M x 42" High	617.50	802.75	_____

TOTAL COST					
Sub-Total _____ + Tax (7.75%) _____ = TOTAL _____					

Don't see what you need?
 Please call an Exhibitor Sales Specialist at 714-254-3400.

FREEMAN exhibit accessories

F R E E M A N

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 Orange, CA 92863-1610
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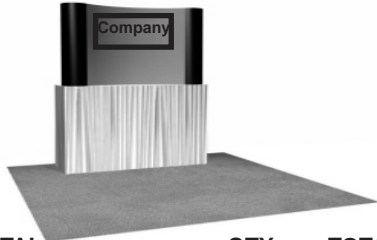
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TABLE TOP UNIT



RENTAL Size	Price	QTY.	TOTAL
40" H x 6' W	\$751.00	_____	_____
40" H x 8' W	\$877.00	_____	_____

PURCHASE* Size	Price	QTY.	TOTAL
40" H x 6' W	\$940.00	_____	_____
40" H x 8' W	\$1,065.00	_____	_____

*Shipping Not Included

Rental Units Include:
 Draped Table (Select color below)
 Classic Carpet 9' X 10' (Select color below)
 Installation & Dismantle of Exhibit
 Material Handling of Exhibit
 Nightly Vacuuming
 1-200 Watt Halogen Light (Electrical service & labor not included)

Purchase Units Include:
 1-Case
 One Time Installation & Dismantle

Header Identification Sign - (white with black text) Indicate copy below:

Fabric Panel Colors for All Units: Black Blue Gray

Additional Fabric Panel Colors for Purchase Units Only:
 Blaze Red Blueberry Emerald Silver
 Other Colors Also Available for Purchase Units

9'x10' Classic Carpet: Blue Black Burgundy
 Green Gray Plum Red Teal Tuxedo

Table Drape:
 Berry Black Blue Burgundy Green
 Gold Gray Plum Red Teal White

FLOOR UNIT



RENTAL Size	Price	QTY.	TOTAL
8' H x 8' W	\$1,252.00	_____	_____
8' H x 10' W	\$1,499.00	_____	_____

PURCHASE* Size	Price	QTY.	TOTAL
8' H x 8' W	\$2,131.00	_____	_____
8' H x 10' W	\$2,502.00	_____	_____

*Shipping Not Included

Rental Units Include:
 Classic Carpet 9' X 10' (Select color below)
 Installation & Dismantle of Exhibit
 Material Handling of Exhibit
 Nightly Vacuuming
 1-Podium - 8'H x 10'W unit only
 2-200 watt Halogen Lights(Electrical service & labor not included)

Purchase Units Include:
 2-Cases
 One Time Installation & Dismantle
 1-Podium - 8'H x 10'W unit only
 2-200 Watt Halogen Lights
 (Electrical service & labor not included)

Header Identification Sign - (white with black text) Indicate copy below:

Fabric Panel Colors for All Units: Black Blue Gray

Additional Fabric Panel Colors for Purchase Units Only:
 Blaze Red Blueberry Emerald Silver
 Other Colors Also Available for Purchase Units

9'x10' Classic Carpet: Blue Black Burgundy
 Green Gray Plum Red Teal Tuxedo

CUSTOM GRAPHIC / PHOTO PANELS

Our custom graphic panels can dramatically enhance your exhibit's appearance.
 Please check the box to have an Exhibitor Sales Specialist contact you to assist in creating a unique exhibit.

OPTIONAL ACCESSORIES		RENTAL		PURCHASE		TOTAL
Part #	Description	Qty.	Price	Qty.	Price	
1715800	2-200 Watt Halogen Light Kit	_____	\$157.00	_____	\$224.00	_____
1715801	1-200 Watt Halogen Light Kit	_____	\$ 82.00	_____	\$163.00	_____
1715802	Straight Shelf*	_____	\$ 63.00	_____	\$112.00	_____
1715803	Angle Shelf*	_____	\$ 63.00	_____	\$112.00	_____

***Available with purchase of Floor Unit only
 *Shelves are for use on Floor Units only.

QUICK TIPS

- If shipping literature or products, material handling rates will apply.
- Order in advance to save time, money and ensure availability.
- **Orders received after the deadline date or without payment will cost an additional 30% over prices indicated.**

TOTAL COST

Sub-Total _____ + Tax (7.75%) _____ = TOTAL _____

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GRAPHICS AND SIGNS

To order your graphics, complete this order form and attach your sign copy or electronic file.
 Please see guidelines for electronic files on the reverse side of this form.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics and more.

_____ L X _____ W = _____ sq. ft.
 sq. ft. _____ x \$13.00 = \$ _____

- \$13.00 per sq. ft. (standard price \$19.50)
- Minimum order 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphics
- Round sq. ft. to next whole increment

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name _____

Application _____

PMS Colors _____

Backing Material:

- Foamcore Masonite
 PVC Plexi
 Gatorfoam Other

Vertical Horizontal Use Your Judgment For Sign Layout

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:	QTY.	Discount Price	Standard Price	TOTAL
7" x 11"	_____ @	\$ 34.00	\$ 51.00 =	\$ _____
7" x 22"	_____ @	\$ 34.00	\$ 51.00 =	\$ _____
7" x 44"	_____ @	\$ 42.75	\$ 64.15 =	\$ _____
9" x 44"	_____ @	\$ 48.75	\$ 73.15 =	\$ _____
11" x 14"	_____ @	\$ 34.00	\$ 51.00 =	\$ _____
14" x 22"	_____ @	\$ 45.00	\$ 67.50 =	\$ _____
14" x 44"	_____ @	\$ 71.50	\$107.25 =	\$ _____
22" x 28"	_____ @	\$ 71.50	\$107.25 =	\$ _____
28" x 44"	_____ @	\$123.00	\$184.50 =	\$ _____
20" x 60"	_____ @	\$123.00	\$184.50 =	\$ _____
(white only)	_____ @	\$123.00	\$184.50 =	\$ _____
Easel Back	_____ @	\$ 8.00	\$ 12.00 =	\$ _____

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

- Please feel free to attach additional sign copy on separate page.

Vertical Horizontal Use Your Judgment For Sign Layout

Background Color: _____

Lettering Color: _____

TOTAL COST	
Sub-Total _____ + Tax (7.75%) _____ =	TOTAL _____

FREEMAN graphics & signs

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our desire is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

Minimum requirements for original artwork, such as logos, when Freeman is providing design and layout:

- 300 dpi resolution at a size of 8 x 10 inches (higher resolution files will result in improved final product)

Minimum requirements for final artwork that Freeman will reproduce exactly as provided:

- 100 dpi resolution at full size of actual finished product

Minimum requirements for both:

- All related PMS and/or CMYK color codes
- Accurate color proof print of artwork
- Contact name, phone number and e-mail address of art creator if applicable
- If submitting a "vector" file, include all fonts, or convert fonts to outlines or paths

ACCEPTABLE FILE SOFTWARE FORMATS

We are capable of working with both PC and MAC based software, and can accept art created with the following software programs (listed in order of preference):

- ADOBE—Illustrator, InDesign, and Photoshop
- COREL DRAW
- MACROMEDIA freehand
- QUARK XPRESS

Files should always be saved in their native format.

ACCEPTABLE FILE TYPES

Files that Freeman **can use** in order of preference, include:

- EPS and AI (especially when submitting logos)
- TIF (especially when submitting photos)
- JPG (provided resolution is high enough for photo images; not recommended for logos)

File types that Freeman **cannot use** to reproduce high quality graphics include:

- GIF files
- Microsoft Office software files such as Word (.doc), or PowerPoint (.ppt) file types
- Self-extracting files, such as EXE or SEA files

WAYS TO SEND ARTWORK

• Artwork files that are of acceptable resolution as listed above will typically be too large to send via e-mail. Files may be saved and sent via overnight delivery on either a CD-ROM or a DVD, along with the hard-printed proof copy. (Floppy disks and zip drives are not a good option for sending large graphics files.)

• Large files may also be posted to Freeman's FTP site for downloading—you may get the password and other needed information from your Freeman service representative in order to post files. However, a hard paper proof print must also be sent via overnight delivery in addition to posting the electronic files.

• Please call Exhibitor Sales at 714.254.3400 for assistance.

F R E E M A N

P.O. Box 14210
 Orange, CA 92863-1610
 Ph: 714-254-3400 • Fax: 714-490-0801
 FreemanAnaheimES@freemanco.com

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007

NAME OF SHOW: _____
 COMPANY NAME _____ BOOTH #: _____
 CONTACT NAME: _____ PHONE #: _____
 E-MAIL ADDRESS _____

For Assistance, please call 714-254-3400 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

DISPLAY LABOR (One Hour Minimum per Worker)

Description	Advance Price	Show Site Price
Straight Time- 8:00 A.M. to 4:30 P.M. Monday through Friday	\$ 91.00	\$ 118.30
Double Time- 4:30 P.M. to 8:00 A.M. Monday through Friday, ALL DAY on Saturday and Sunday	\$ 164.00	\$ 213.20
Holiday- ALL DAY on Holidays	\$ 209.50	\$ 272.35

- Show Site prices will apply to all labor orders placed at show site.
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOR

- Freeman Supervised Labor - Please complete the reverse side of this form.**
- Installation of your exhibit will be completed at our discretion prior to show opening.
 - The charge for this service is 30% of the total installation labor bill, with a minimum of \$45.00.

Emergency contact: _____ Phone Number: _____

- Exhibitor Supervised Labor** (Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____ x	_____ =	_____	@ \$ _____ = \$ _____	_____
_____	_____	_____ x	_____ =	_____	@ \$ _____ = \$ _____	_____
_____	_____	_____ x	_____ =	_____	@ \$ _____ = \$ _____	_____
Freeman Supervision (30%/\$45.00)						= \$ _____
Tax						= \$ (N/A)
Total Installation						= \$ _____

DISMANTLE LABOR

- Freeman Supervised Labor - Please complete the reverse side of this form.**
- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
 - The charge for this service is 30% of the total dismantle labor bill, with a minimum of \$45.00.

Emergency contact: _____ Phone Number: _____

- Exhibitor Supervised Labor**(Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____ x	_____ =	_____	@ \$ _____ = \$ _____	_____
_____	_____	_____ x	_____ =	_____	@ \$ _____ = \$ _____	_____
_____	_____	_____ x	_____ =	_____	@ \$ _____ = \$ _____	_____
Freeman Supervision (30%/\$45.00)						= \$ _____
Tax						= \$ (N/A)
Total Dismantle						= \$ _____

FREEMAN installation & dismantle

9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE
HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007

NAME OF SHOW: _____

COMPANY NAME: _____ BOOTH#: _____

CONTACT NAME: _____ PHONE#: _____

FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse _____ Show Site _____ Date Shipped _____

Total No. of: _____ Crates _____ Cartons _____ Fiber Cases _____

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Freeman _____ Color _____ Size _____

Electrical Placement: _____ Drawing Attached Drawing With Exhibit Electrical Under Carpet _____

Comments: _____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION

SHIP TO: _____

METHOD OF SHIPMENT

Freeman Exhibit Transportation:

- Common Carrier
- Air Freight Next Day 2nd Day Deferred Expedited

Other (list carrier name & phone number):

- Other Common Carrier: _____
- Other Air Freight: _____
- Van Line: _____

FREIGHT CHARGES

- Prepaid Collect

Bill To: _____

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

- Reroute via Freeman's choice
- Deliver back to Freeman warehouse at Exhibitor's expense.

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.

Freeman installation & dismantle

UNION REGULATIONS

To assist you in planning for your participation in the forthcoming convention, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, we ask that you read the following:

DECORATORS UNION

Members of this union claim jurisdiction over all set-up and dismantling of exhibits including signs and laying of carpet. This does not apply to the unpacking and placement of your merchandise. You may install and/or dismantle your exhibit display if one person, who is a full time employee, can accomplish the task in an hour or less without the use of tools.

If your exhibit preparation, installation or dismantling requires more than 1 hour, you must use union personnel supplied by the Official Decorating Contractor.

As an exhibitor, you will be pleased to know that when union labor is required, you may provide your company personnel to work along with a union installer in Southern California on a one-to-one basis.

TEAMSTERS UNION

This union claims jurisdiction on the operation of all material handling equipment, all unloading and reloading, and handling of empty containers. An exhibitor may move the material that is hand carryable by one person in one trip, without the use of dollies, hand trucks or other mechanical equipment.

SAFETY

Standing on chairs, tables or other rental furniture is prohibited. The furniture is not engineered to support your standing weight. Freeman is not responsible for injuries caused by improper use of furniture.

TIPPING

Freeman request that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status and we feel that tipping is not necessary. This applies to all Freeman employees.

F R E E M A N

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INCLUDE THE FREEMAN METHOD OF
 PAYMENT FORM WITH YOUR ORDER

9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007

NAME OF SHOW: _____ BOOTH #: _____
 COMPANY NAME: _____ PHONE #: _____
 CONTACT NAME: _____
 E-MAIL ADDRESS: _____

For Assistance, please call 714-254-3400 to speak with one of our experts.

Let Freeman OnLine® estimate your material handling charges for you. Log on to www.myfreemanonline.com, select your show and click on "Estimate My Material Handling Costs". From Freeman OnLine® you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

- CRATED:** Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- SPECIAL HANDLING:** (See definitions on back) Material delivered by a carrier in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, carpet and/or pad only shipments, no documentation and shipments that require additional time, equipment or labor to unload. **Federal Express** and **UPS** are included in this category due to their delivery procedures.
- UNCRATED:** Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.
- STRAIGHT TIME:** 8:00 A.M. to 4:30 P.M. Monday through Friday
- OVERTIME:** 4:30 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays (Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

Please Note: Inbound show site shipments after 4:30 p.m. will be assessed overtime rates.

Description	Price Per CWT	200 lb. Minimum
RATE CLASSIFICATIONS:		
Warehouse Shipment Delivered on or Before February 6, 2007 (200 lb. minimum)		
Crated or Skidded Shipment.....	\$ 82.00	164.00
Special Handling Shipment.....	\$ 106.50	213.00
Show Site Shipment Deliver Only on February 13, 2007 (200 lb. minimum)		
Crated or Skidded Shipment.....	\$ 77.00	154.00
Special Handling Shipment.....	\$ 100.00	200.00
Uncrated or Pad Wrapped Shipment.....	\$ 115.50	231.00
Small Package - Maximum weight is 30 lbs per shipment*		
First Carton.....	\$ 42.55	
Each Additional Carton.....	\$ 11.00	
*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.		
ADDITIONAL SURCHARGES:		
Shipment Delivered after Deadline Date (in addition to above rates)		
Warehouse Shipment after February 6, 2007.....	\$ 20.50	41.00
Show Site Shipment after Show Opening.....	\$ 19.25	38.50
Small Package - First Carton.....	\$ 10.65	
Small Package - Each Additional Carton.....	\$ 2.75	
Overtime Charge - Inbound (in addition to above rates)		
Crated or Skidded Shipment.....	\$ 19.25	38.50
Special Handling Shipment.....	\$ 25.00	50.00
Uncrated or Pad Wrapped Shipment.....	\$ 29.00	58.00
Overtime Charge - Outbound (in addition to above rates)		
Crated or skidded Shipment.....	\$ 19.25	38.50
Special Handling Shipment.....	\$ 25.00	50.00
Uncrated or Pad Wrapped Shipment.....	\$ 29.00	58.00

Description	Weight CWT	Price per CWT	Estimated Total Cost (200 lb. Min.)
	÷ 100 =		
Surcharges	÷ 100 =		
Tips to Save on Material Handling		7.75% Tax	N/A
		Total	

- Consolidate shipments - when total weight is less than 200 lbs. For Example:
3 Separate Shipments
 60 lbs. charged @ 200 lbs. \$ 164.00
 52 lbs. charged @ 200 lbs. \$ 164.00
 65 lbs. charged @ 200 lbs. \$ 164.00 = \$492.00
- 1 Consolidated Shipment
 3 pieces (1 shipment)
 177 lbs. charged @ 200 lbs = \$164.00

Added benefit - your shipments are less likely to get misplaced if they are packaged together with larger items.

FREEMAN material handling

SPECIAL HANDLING DEFINITIONS

for frequently asked questions and material handling estimator tools, go to www.myfreemanonline.com

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, carpet/pad only shipments or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?

Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?

Trailer loaded "high and tight" shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?

Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?

Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or "cubed out" shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?

Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?

Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?

Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have "No Documentation"?

Shipments arrive from a small package carrier (including, among others, Federal Express and UPS) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What about carpet only shipments?

Shipments that consist of carpet and/or carpet padding only require special handling because of additional labor and equipment to unload.

What is the difference between Crated and Uncrated Shipments?

Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting bars and hooks.

F R E E M A N

P.O. Box 14210
 Orange, CA 92863-1610
 Ph: 714-254-3400 • Fax: 714-490-0801
 FreemanAnaheimES@freemanco.com

**INCLUDE THE FREEMAN METHOD OF
 PAYMENT FORM WITH YOUR ORDER**

**9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE
 HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007**

NAME OF SHOW: _____
 COMPANY NAME _____ BOOTH #: _____
 CONTACT NAME: _____ PHONE #: _____
 E-MAIL ADDRESS _____

For Assistance, please call 714-254-3400 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

RIGGING EQUIPMENT AND LABOR (One Hour Minimum per Worker)

Straight Time - 8:00 A.M. to 4:30 P.M. Monday through Friday
Overtime - 4:30 P.M. to 8:00 A.M. Monday through Friday
DoubleTime - ALL DAY on Saturday and Sunday
Holiday - ALL DAY on Holidays

- **Show site prices will apply to all orders placed at show site.**
- Start time guaranteed only at start of working day.
- Supervisor must check in at Service Desk to pickup labor.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Additional crew, equipment and or larger equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.
- Cable, clamps, shackles, turnbuckles, etc. are additional and will be charged accordingly.

Description		Price/Hour Advance	Price/Hour Show Site
Forklift Labor			
304050	Forklift w/operator up to 5,000 lbs ST	\$ 125.50	\$ 163.15
304051	Forklift w/operator up to 5,000 lbs OT	\$ 167.00	\$ 217.10
304052	Forklift w/operator up to 5,000 lbs DT	\$ 192.50	\$ 250.50
304053	Forklift w/operator up to 5,000 lbs HOL	\$ 234.00	\$ 304.00
3040150	Forklift w/operator up to 15,000 lbs ST	\$ 169.00	\$ 219.70
3040151	Forklift w/operator up to 15,000 lbs OT	\$ 210.50	\$ 273.65
3040152	Forklift w/operator up to 15,000 lbs DT	\$ 236.00	\$ 306.80
3040153	Forklift w/operator up to 15,000 lbs HOL	\$ 277.50	\$ 361.00
304040	Forklift w/operator 4-Stage ST	Quoted on Request	
304041	Forklift w/operator 4-Stage OT	Quoted on Request	
304042	Forklift w/operator 4-Stage DT	Quoted on Request	
304043	Forklift w/operator 4-Stage HOL	Quoted on Request	
Rigging Labor*			
3020200	Rigger Foreman ST	\$ 115.50	\$ 150.15
3020201	Rigger Foreman OT	\$ 173.50	\$ 225.55
3020202	Rigger Foreman DT	\$ 208.00	\$ 270.40
3020203	Rigger Foreman HOL	\$ 266.00	\$ 346.00
3020100	Rigger ST	\$ 104.50	\$ 135.85
3020101	Rigger OT	\$ 158.50	\$ 203.45
3020102	Rigger DT	\$ 188.00	\$ 244.40
3020103	Rigger HOL	\$ 259.50	\$ 337.50
3010100	Material Handler ST	\$ 84.00	\$ 109.20
3010101	Material Handler OT	\$ 125.50	\$ 163.15
3010102	Material Handler DT	\$ 151.00	\$ 196.30
3010103	Material Handler HOL	\$ 192.50	\$ 250.50

*When moving or placing machinery, the applicable rate of a Rigger Foreman will be added to the Forklift charges

INSTALLATION

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Lift Capacity _____ Height Required _____							Sub-Total	
Describe work to be done: _____							Tax	N/A
							Total	

DISMANTLE

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Lift Capacity _____ Height Required _____							Sub-Total	
Describe work to be done: _____							Tax	N/A
							Total	

FREEMAN forklift / rigging labor

F R E E M A N

1-800-995-3579

COMPLETE THIS FORM ONLY IF YOU ARE SHIPPING YOUR EXHIBIT MATERIALS BY FREEMAN EXHIBIT TRANSPORTATION

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007

NAME OF SHOW: _____
 COMPANY NAME _____ BOOTH #: _____
 CONTACT NAME: _____ PHONE #: _____
 E-MAIL ADDRESS _____

For Assistance, please call 1-800-995-3579 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

EXHIBIT TRANSPORTATION

TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the U.S. must be cleared through customs. Please call for additional

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

PICK UP INFORMATION:

Requested Pick Up Date: _____

SHIPPER NAME _____

SHIPPER ADDRESS _____

(City) (State) (Zip)

DESTINATION

- I will be shipping to the **WAREHOUSE**
FREEMAN/Exhibiting Company Name
Hold for: 9th CALIFORNIA UNIFIED PROGRAM
ANNUAL TRAINING CONFERENCE - Booth #
 900 E. Santa Ana Street
 Anaheim, CA 92805

MUST BE DELIVERED BY DEADLINE DATE: FEBRUARY 6, 2007

- I will be shipping to **SHOW SITE**
FREEMAN/Exhibiting Company Name
Hold For: 9th CALIFORNIA UNIFIED PROGRAM
ANNUAL TRAINING CONFERENCE - Booth #
 c/o Freeman
 Hyatt Regency Orange County
 11999 Harbor Blvd.
 Garden Grove, CA 92840

CANNOT BE DELIVERED BEFORE:

12:30 P.M., FEBRUARY 13, 2007

TYPE OF SERVICE - Choose One

- 1 Day: Delivery next business day (before 5:00 p.m.)**
 2 Day: Delivery by 5:00 P.M. second business day
 Deferred: Delivery within 3 - 4 business days
 Declared Value \$ _____
Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.
 Standard Ground: Dependent on distance
 Expedited Ground: Tailored to specific requirements
 Specialized: Pad wrapped, uncrated, or truckload

SHIPPING INFORMATION

Items to be shipped

Number of Pieces	Weight
____ Crates (wooden)	_____
____ Cartons (cardboard)	_____
____ Cases/Trunks (fiber (color _____))	_____
____ Skids/Pallets	_____
____ Carpet/Pad (color _____)	_____
____ Other (_____)	_____
____ Total	_____

Size of largest piece: (H) _____ (W) _____ (L) _____

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

- I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information if different from pick up address:**

Ship to address:

Number of Labels: _____

METHOD OF PAYMENT - CREDIT CARD

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman Companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. **Please complete the information requested below:**

AM EXP CARTE BLANCHE DINERS CLUB

DISCOVER MASTERCARD VISA

Account No.: _____ Exp. Date: _____

Personal Credit Card Company Credit Card

Cardholder Name: (Please Print) _____

Signature: _____

Cardholder Billing Address: _____

City/State/Zip: _____

FAX THIS COMPLETED FORM TO:
817-385-0983

A TRANSPORTATION EXPERT WILL CONTACT YOU TO CONFIRM RECEIPT OF YOUR ORDER AND FINALIZE DETAILS

SHOW # **28-181073**

FREEMAN exhibit transportation

F R E E M A N

R U S H

DO NOT DELAY

DEADLINE DATE FEBRUARY 6, 2007

TO: _____

EXHIBITOR NAME

C/O FREEMAN

**900 E. Santa Ana Street
Anaheim, CA 92805**

WAREHOUSE

9th CALIFORNIA UNIFIED PROGRAM
ANNUAL TRAINING CONFERENCE

BOOTH # _____ **NO. OF PIECES** _____

CARRIER _____

F R E E M A N

R U S H

DO NOT DELAY

DEADLINE DATE FEBRUARY 6, 2007

TO: _____

EXHIBITOR NAME

C/O FREEMAN

**900 E. Santa Ana Street
Anaheim, CA 92805**

WAREHOUSE

9th CALIFORNIA UNIFIED PROGRAM
ANNUAL TRAINING CONFERENCE

BOOTH # _____ **NO. OF PIECES** _____

CARRIER _____

F R E E M A N

R U S H

DO NOT DELAY

NOT BEFORE FEBRUARY 13, 2007

TO: _____

EXHIBITOR NAME

C/O FREEMAN

Hyatt Regency Orange County
11999 Harbor Blvd.

Garden Grove, CA 92840

SHOW SITE

9th CALIFORNIA UNIFIED PROGRAM
ANNUAL TRAINING CONFERENCE

BOOTH # _____ NO. OF PIECES _____

CARRIER _____

F R E E M A N

R U S H

DO NOT DELAY

NOT BEFORE FEBRUARY 13, 2007

TO: _____

EXHIBITOR NAME

C/O FREEMAN

Hyatt Regency Orange County
11999 Harbor Blvd.

Garden Grove, CA 92840

SHOW SITE

9th CALIFORNIA UNIFIED PROGRAM
ANNUAL TRAINING CONFERENCE

BOOTH # _____ NO. OF PIECES _____

CARRIER _____

F R E E M A N

P.O. Box 14210
Orange, CA 92863-1610
Ph: 714-254-3400 • Fax: 714-490-0801
FreemanAnaheimES@freemanco.com

OUTBOUND MATERIAL HANDLING AND SHIPPING LABELS

9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE
HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007

NAME OF SHOW: _____
COMPANY NAME _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS _____

For Assistance, please call 714-254-3400 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU IN ADVANCE AND WILL DELIVER THEM TO YOUR BOOTH AT SHOW SITE TO REVIEW AND SIGN. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM.

SHIPPING INFORMATION

FROM: SHIPPER/EXHIBITOR NAME: _____
BILLING ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
SHIP TO: COMPANY NAME: _____
DELIVERY ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE#: _____ ATTN: _____
SPECIAL INSTRUCTIONS: _____

METHOD OF SHIPMENT

PLEASE CHECK DESIRED METHOD OF SHIPMENT BELOW

FREEMAN EXHIBIT TRANSPORTATION

- 1 Day: Delivery next business day
- 2 Day: Delivery by 5:00 P.M. second business day
- Expedited
- Deferred: Delivery within 3-4 business days
- Standard Ground
- Specialized: Pad wrapped, uncrated, or truckload

OTHER COMMON CARRIER _____

OTHER VAN LINE _____

OTHER AIR FREIGHT _____

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to the Exhibitor Services Center.

Verify the piece count, weight and that a signature is on the Material Handling Agreement prior to shipping out.

SHIPMENTS WITHOUT PAPERWORK TURNED IN WILL BE RETURNED TO OUR WAREHOUSE AT EXHIBITOR'S EXPENSE.

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor. During exhibitor move-out, when time permits, Freeman will attempt a courtesy phone call to your carrier to confirm the scheduled pick-up.

DESIRED NUMBER OF LABELS: _____

FREEMAN outbound shipping

F R E E M A N

P.O. Box 14210
 Orange, CA 92863-1610
 Ph: 714-254-3400 • Fax: 714-490-0801

**DISCOUNT PRICE
 DEADLINE DATE
 JANUARY 30, 2007**

**INCLUDE THE FREEMAN METHOD OF
 PAYMENT FORM WITH YOUR ORDER**

**9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE
 HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007**

NAME OF SHOW: _____
 COMPANY NAME _____ BOOTH #: _____
 CONTACT NAME: _____ PHONE #: _____
 E-MAIL ADDRESS _____

For Assistance, please call 714-254-3400 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

ELECTRICAL OUTLETS (Double Price for 24 Hour Service)

	QTY Show	QTY 24 Hr.	Discount Price	Standard Price	TOTAL
500 Watts (5 amps)	_____	_____	94.00	141.00 = \$	_____
1000 Watts (10 amps)	_____	_____	165.00	247.50 = \$	_____
2000 Watts (20 amps)	_____	_____	221.00	331.50 = \$	_____

208 VOLT SINGLE PHASE (Labor Required for Connection)

20 Amps	_____	_____	416.00	624.00 = \$	_____
30 Amps	_____	_____	498.00	747.00 = \$	_____
60 Amps	_____	_____	653.00	979.50 = \$	_____
100 Amps	_____	_____	858.00	1,287.00 = \$	_____

208 VOLT THREE PHASE (Labor Required for Connection)

20 Amps	_____	_____	555.00	832.50 = \$	_____
30 Amps	_____	_____	664.00	996.00 = \$	_____
60 Amps	_____	_____	870.00	1,305.00 = \$	_____
100 Amps	_____	_____	1,144.00	1,716.00 = \$	_____
200 Amps	_____	_____	1,637.00	2,455.50 = \$	_____
400 Amps	_____	_____	2,305.00	3,457.50 = \$	_____

Transformer to Boost 208V to Approx. 230V - \$4.00 per Amp (20 Amp Min.)
 Qty _____ Amps _____ = \$ _____

480 VOLT THREE PHASE (Labor Required for Connection)

20 Amps	_____	_____	667.00	1,000.50 = \$	_____
30 Amps	_____	_____	797.00	1,195.50 = \$	_____
60 Amps	_____	_____	1,044.00	1,566.00 = \$	_____
100 Amps	_____	_____	1,373.00	2,059.50 = \$	_____
200 Amps	_____	_____	1,963.00	2,944.50 = \$	_____

LIGHTING (Price Includes Power & Labor for Installation)

Single Light Stand	_____	_____	92.00	138.00 = \$	_____
Double Light Stand	_____	_____	153.00	229.50 = \$	_____
Arm Light	_____	_____	113.00	169.50 = \$	_____
Overhead Quartz Light*	_____	_____	259.00	384.00 = \$	_____

Extension cords and power strips are available for rent at the Show Service Desk.
 *May require labor and/or lift at additional charge.

LABOR (Minimum Charge for Orders - 1 hour)

Outlet prices for 120 Volt power include delivery of the service to one location at the rear of the booth in peninsula and in-line booths. If you require outlets in other locations, have lights or electrical items to hang or erect, or have other electrical requirements please see the Electrical Labor order form for rates and instructions.

Straight Time.....\$ 90.00 per hour
 Monday - Friday, 8:00 am - 4:30 pm
 (Excluding Holidays)

Overtime.....\$180.00 per hour
 Monday - Friday, 4:30 pm - 8:00 am
 All day Saturday, Sunday and Holidays

ADDITIONAL INFORMATION

- To honor discount prices we must receive your order with full payment prior to the deadline date along with a floor plan indicating the main power location and distribution points, if applicable. (see below)
- A scaled floor plan is required for orders with multiple outlet locations and/or island booths. Detailed examples are provided on reverse. If a power location in an island booth is not provided prior to show move-in, a location will be determined by Freeman in order to maintain delivery schedules. Relocation of the service will be charged on a time and material basis.
- Electricity is turned on 30 minutes prior to show opening and turned off 30 minutes after show closes on show days. Power will be turned off immediately after final show closing. If you require power outside actual show hours, special arrangements should be made in advance. Additional charges may apply.
- If an uninterrupted power supply is required for the full duration of the show, please order 24 hour power.
- If a dedicated circuit is required, please order 2000 watts/20 amps.
- Separate outlets should be ordered for each piece of equipment and/or each power location.
- A 50% refund will be applied to electrical services cancelled after installation. Refunds will not be issued for materials and/or labor charges related to the installation.

TOTAL COST

Outlet(s)	\$ _____
Lighting	\$ _____
Tax	\$ _____
GRAND TOTAL	\$ _____

FREEMAN electrical

ELECTRICAL INSTRUCTIONS & CONDITIONS

HOW TO DETERMINE ELECTRICAL REQUIREMENTS

For Equipment

All electrical equipment is stamped or labeled with electrical ratings usually found on the back or bottom of the equipment. Verify voltage and either amperage or wattage from the information provided. Standard office and household items operate on 110/120 volt power. Machinery and equipment typically require 208 or 480 volt power.

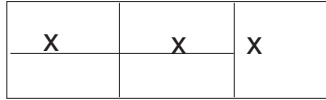
For Lighting

Verify the wattage of the bulbs in the lights and multiply by the number of bulbs/lights.

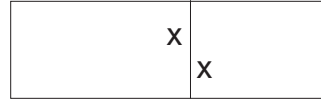
LOCATION OF POWER IN YOUR BOOTH

In-Line and Peninsula Booths

Power will be installed in one location, typically on the floor somewhere along the back of the booth, as indicated in the following diagrams: (We cannot guarantee that the outlet will be specifically located in the middle.)



IN-LINE BOOTHS / PENINSULA

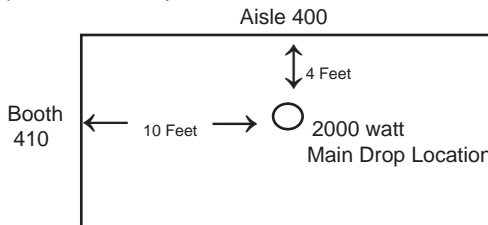


BACK TO BACK PENINSULA

If power is required in locations other than indicated above, secondary distribution will be required and billed on a time and material basis. Please complete and submit an Electrical Labor Order Form with your power order, along with a floor plan as described below.

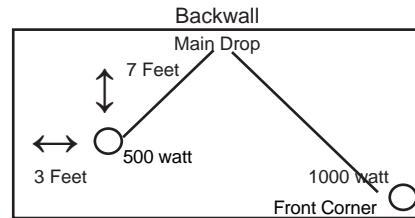
Island Booths/Multiple Outlets

Floor plans are always required for Island Booths and orders for multiple outlet locations. Floor plans must indicate the location of the main power drop and any secondary distribution if applicable. See examples below: A grid is available at freemanco.com to print as a base layout.



Island Booth with one outlet

Aisle or booth numbers are very important to help determine booth orientation.



10 X 20 Booth with multiple outlets
Labor Required

Please indicate power by amperage or wattage, as shown, rather than X.

If power location in an island booth is not provided prior to show move-in, a location will be determined by Freeman in order to maintain delivery schedules. Relocation of the service will be charged on a time and material basis.

OTHER:

1. Labor is required for any and all electrical work over and above the installation of the main power drop. Please see the Electrical Labor form for complete details.
2. All material and equipment provided by Freeman is for rental purposes only and remains the property of Freeman. All equipment will be removed at the close of the show.
3. All equipment regardless of power source, must comply with Federal, State and local codes. Freeman reserves the right to inspect all electrical devices and connections to ensure compliance with all codes. Freeman is required to refuse connections where the exhibitor wiring is not in accordance with local electrical code.
4. Standard wall and other permanent building utility outlets or sockets are not part of booth space and may not be used by exhibitors unless electrical services have been ordered.
5. Exhibitors' cords must be a minimum of 14 gauge 3 wire with ground and must be flat when used for floorwork. All multi-outlet devices (eg - power strips) must have circuit protection. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
6. Exhibitors' equipment will be modified to conform to Freeman receptacles. Labor to install or change a cord cap will be billed on a time and material basis.
7. Exhibitors with hardwall displays must arrange for power to be installed inside the booth or provide access.
8. The is necessary to power your booth, it will be charged on a time and material basis.
9. Power sharing is not permitted between exhibitors.
10. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published.
11. Claims will not be considered, or adjustments made unless filed in writing, by Exhibitor, prior to the close of the event.
12. Freeman is not responsible for any damage or loss caused by the loss of power beyond its control and Exhibitor agrees to hold Freeman, its officers, directors, employees and agents harmless from such power loss. **IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE.** Exhibitor shall indemnify and hold harmless Freeman, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines penalties or costs of whatsoever nature (including reasonable attorneys' fees) arising out of or in any way connected with Exhibitor's actions or omissions under this Agreement.

F R E E M A N

P.O. Box 14210
Orange, CA 92863-1610
Ph: 714-254-3400 • Fax: 714-490-0801

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007

NAME OF SHOW: _____
COMPANY NAME _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS _____

For Assistance, please call 714-254-3400 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

ELECTRICAL LABOR

LABOR RATES

Straight Time \$ 90.00 per hour
Monday - Friday, 8:00 am - 4:30 pm (Excluding Holidays)

Overtime \$ 180.00 per hour
Monday - Friday, 4:30 pm - 8:00 am All day Saturday, Sunday and Holidays

STEP 1

Review the list of work below to determine if electrical labor is required in your booth. None of the following services may be performed by other Unions, I & D houses or Exhibitors, as it falls under electrical jurisdiction. Time and material charges will apply.

Labor Is Required For:

- 1 Floorwork - Distribution of electrical under carpet and flooring.
- 2 Boothwork - Distribution of electrical overhead (more than one drop location in your booth) and/or through booth structure.
- 3 Hook Up - Connection and hard-wiring of all 208 or higher voltage services, electrical motors, dimmers, disconnects or sound and projection equipment.
- 4 Lighting -
 - a) Assembly and installation of all mechanically fastened static lighting when wattage exceeds 2000 watts or more than 4 lights.
 - b) Assembly, installation and dismantle of electrical headers and/or light boxes.
- 5 Truss Work -
 - a) Assembly and installation of all lighting hung from truss or beams (including assembly and hanging of the truss), overhead lighting and distribution of power cables throughout the truss.
 - b) Assembly of ground support truss specifically for lighting (more than 4 lights or greater than 2000 watts).
- 6 Signage - Wiring of overhead signs.
- 7 Inspection - All Exhibitor's power panels and equipment pre-wired to plug into Freeman systems.
- 8 Cabling - Coaxial and/or communication cable distribution within booth. (Exhibitor must supply cable).
- 9 Lift Services -
 - a) Forklift
 - b) Scissorlift
 - c) Boom Lift
- 10 Miscellaneous-
 - a) Any electrical distribution and/or mechanical fastening to the exhibit or display of all electrical equipment, lighting fixtures, power tracks, etc.
 - b) Mounting of single monitors over 6' (to include plasma screens, LCD & CRT) and installation of hanging brackets.
 - c) Changes to or the addition of electrical connectors to electrical apparatus.
 - d) If the combination of all outlets is greater than 2000 watts/20amps or voltage is higher than 120 volt.

STEP 2 (Applicable to Floorwork only)

Complete the authorization below and submit a scaled floor plan indicating a main power drop, exact outlet locations (with wattage or amperage) complete with dimensions and booth orientation indicating surrounding aisle or booth numbers. See example on reverse. Please also submit the Freeman Method of Payment Form with credit card information. Floorwork can only be completed in advance with a credit card on file and upon receipt of an acceptable floor plan and authorization to proceed. It is highly recommended to choose this option so that work is completed prior to your arrival and booth set up can begin immediately.

Authorized to proceed without supervision based on accompanying floor plan. Method of Payment attached.

Installation to be complete by: Date _____ Time: _____

Authorized Signature: _____ Print Name: _____

If a company representative prefers to be present during electrical distribution, please complete Step 3 indicating Floorwork or #1 as Type of Work.

***YOUR SIGNATURE ABOVE DENOTES ACCEPTANCE OF ALL TERMS AND CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.**

See Reverse Side For Additional Information And Conditions

**9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE
HYATT REGENCY ORANGE COUNTY FEBRUARY 14-15, 2007**

NAME OF SHOW: _____
 COMPANY NAME: _____ BOOTH#: _____
 CONTACT NAME: _____ PHONE#: _____

STEP 3

Indicate the preferred date and time that labor and/or lift is required. (Start times cannot always be guaranteed). If no time is provided, work will be performed on a first-come, first served basis only upon request. Please visit the Freeman service desk

minimum one hour labor charge per electrician will apply.
 NAME OF ON-SITE AUTHORIZED REPRESENTATIVE: _____

(Enter applicable # from Step 1)

Labor Request Day _____ Date _____ Time _____ # of Electricians _____ Type of Work _____
 Day _____ Date _____ Time _____ # of Electricians _____ Type of Work _____
 Lift Request Day _____ Date _____ Time _____ Est. # of Hours _____ Type of Lift _____

CANCELLATION POLICY

A 50% refund will be applied to electrical outlets cancelled after installation. Refunds will not be issued for materials and/or labor charges related to the installation.

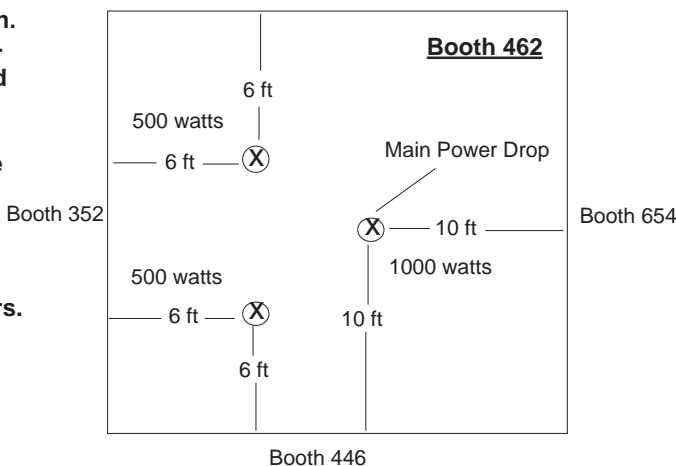
TERMS & CONDITIONS

- 1 Straight time rates apply to labor calls between the hours of 8:00 am and 4:30 pm, Monday through Friday. Overtime rates apply to labor calls before 8:00 am and after 4:30 pm, Monday through Friday, Saturdays, Sundays and Holidays.
- 2 Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published.
- 3 A minimum charge of one hour is applicable to all labor requests. Additional time on the same day is billed in 1/2 hour increments. Continuances to another day are a minimum of 1 hour. Labor charges for dismantle will be one-half of the installation charge and will be automatically applied to your invoice.
- 4 Charges for labor commence at time of dispatch to service the labor call. A one hour minimum will apply if an exhibitor representative is not present at the time of call or reschedules the call, unless 24 hour advance notice is received in writing.
- 5 Labor charges will include the time for electricians to gather the necessary tools and material for the job, have their work checked by the client and return the tools and material to the supply area.
- 6 Every effort will be made to dispatch electricians as requested but start times cannot be guaranteed. 8:00 am calls will be filled on a first-come first served basis as orders are received.
- 7 The first 90 feet of cable required to deliver power to your booth is provided at no charge. Additional cabling will be supplied on a time and material basis. Exhibitors may supply their own 14 gauge, 3 wire extension cords and/or power strips, both of which must be grounded and UL approved.
- 8 Lift equipment required for installation and dismantle purposes can be rented on an hourly basis, with a one hour minimum. At least one crew will be required to operate the equipment.
- 9 Claims will not be considered, or adjustments made, unless filed in writing, by Exhibitor, prior to the close of the event.
- 10 Freeman is not responsible for any damage or loss caused by the loss of power beyond its control and Exhibitor agrees to hold Freeman, its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. Exhibitor shall indemnify and hold harmless Freeman, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines penalties or costs of whatsoever nature (including reasonable attorneys' fees) arising out of or in any way connected with Exhibitor's actions or omissions under this Agreement.

EXAMPLE OF PLAN AND INFORMATION REQUIRED TO COMPLETE FLOORWORK

Please indicate the following on the floor plan.

1. Location and load of main power drop - please provide specific dimensions and wattages/amperages.
2. Location and load of all outlets - please provide specific dimensions and wattages/amperages.
3. Booth orientation - please provide surrounding aisle and/or booth numbers.



F R E E M A N

P.O. Box 14210
 Orange, CA 92863-1610
 Ph: 714-254-3400 • Fax: 714-490-0801

DISCOUNT PRICE
 DEADLINE DATE
JANUARY 30, 2007

**INCLUDE THE FREEMAN METHOD OF
 PAYMENT FORM WITH YOUR ORDER**

SHOW NAME: 9th CALIFORNIA UNIFIED PROGRAM ANNUAL TRAINING CONFERENCE FEBRUARY 14-15, 2007

FACILITY: HYATT REGENCY ORANGE COUNTY DATE: _____

COMPANY NAME: _____ BOOTH#: _____

CONTACT NAME: _____ PHONE #: _____

SIGNATURE _____ FAX #: _____

E-MAIL ADDRESS: _____

***YOUR SIGNATURE ABOVE DENOTES ACCEPTANCE OF ALL TERMS AND CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.**

NOTE: There is a minimum labor charge of 1 hour for both the installation and removal of all services listed below.

COMPRESSED AIR: 90-100 lbs. PSI	<u>QTY.</u>	<u>Discount Price</u>	<u>Standard Price</u>	<u>TOTAL</u>
Service charge for 1st air outlet (includes 1st 50 ft. of air line)	_____	404.00	606.00 = \$	_____
Each additional outlet within a booth	_____	304.00	456.00 = \$	_____
Additional Footage per foot (after 1st 50 ft.)	_____	6.00	9.00 = \$	_____
CFM Requirement	_____	7.00	10.50 = \$	_____
(Please note that any compressed air order must include a minimum of 5 cfm's per machine. If machinery requires more than 5 cfm's, please indicate the total requirement in quantity)			Total	_____

NOTE: Plumbing contractor will not be responsible for moisture, oil or water in air lines or loss of flow or drop in pressure in line to equipment. Exhibitors should supply their own filters, driers or other equipment for moisture control. Exhibitors are not allowed to provide their own air compressors.

WATER

Service Charge for first water outlet at rear of booth (includes 1st 50 ft.) _____	404.00	606.00 = \$	_____
Each additional water outlet within a booth	304.00	456.50 = \$	_____
Additional Footage per foot (after 1st 50 ft.)	6.00	9.00 = \$	_____
			Total

NOTE: Pressure may vary. Minimum or maximum pressures cannot be guaranteed. If pressure is critical, exhibitors should arrange to have a pressure regulator valve installed. Plumbing contractor not responsible for sediment, color or taste of water.

DRAINS

Service Charge for first drain outlet at rear of booth (includes 1st 50 ft.) _____	404.00	606.00 = \$	_____
Each additional drain outlet within the same booth	304.00	456.00 = \$	_____
Additional Footage per foot (after 1st 50 ft.)	6.00	9.00 = \$	_____
			Total

FILL & DRAINS

0 - 200 Gallons	168.00	252.00 = \$	_____
201 - 400 Gallons	249.00	373.50 = \$	_____
Each Additional 100 Gallons	28.00	42.00 = \$	_____
			Total

NOTE: Plumbing Contractor not responsible for color or sediment in water fill. If waste water for drain contains hazardous material, chemicals or metals, it cannot be drained. Prices for fill & drains are based on straight time. Additional labor charges may be incurred if equipment leaks and/or endangers other property.

Ramps over utility lines in a booth are provided on a time and material basis. A minimum of one hour additional labor charge will apply to lay lines under the carpet or floor or to spot from ceiling. A minimum of one hour labor will apply to remove lines. Please attach floor plan with order to show location of lines.

GASES & MISCELLANEOUS EQUIPMENT

Please call for an estimate and complete the following:

Gas Type _____ \$ _____

Equipment/Material _____ \$ _____

LABOR (1 hour minimum charge for all services for both installation and removal. Total 2 hours. Additional time charged in 1 hour increments.)

Straight Time - Monday - Friday, 8:00 a.m. - 4:30 p.m. (except holidays) 72.00 = \$ _____

Overtime - Before 8:00 a.m. and after 4:30 p.m. weekdays, All day Saturday, Sunday and Holidays. 144.00 = \$ _____

In order to obtain the DISCOUNT price, your order and Method of Payment must be received by deadline date.

FREEMAN air-water-drain-gas

PLUMBING CONDITIONS AND REGULATIONS

- 1 To receive discount prices, order must be received by Freeman Electrical Services with full payment by Deadline Date.
 - 2 Credit will not be given for connections installed and not used.
 - 3 All material and equipment furnished by Freeman Electrical Services for this service order shall remain Freeman property and shall be removed ONLY by Freeman at the close of the show.
 - 4 All equipment must comply with state and local safety codes.
 - 5 Claims will not be considered unless filed by exhibitor prior to close of show, no exceptions.
 - 6 Under no circumstances shall anyone other than "Qualified Plumbing Personnel" make service connections.
 - 7 All equipment using water must have inlet and outlet properly tagged.
 - 8 Unless otherwise directed, Freeman Plumbing Personnel are authorized to cut floor coverings to permit installation of service.
 - 9 Connection rates listed cover bringing service from main line to booth and do not include connecting equipment.
 - 10 Service outlet size will be determined by the volume required.
 - 11 All work performed within booth attaching lines to equipment will be charged on a time and material basis.
 - 12 All outlets will be installed on the floor at the backwall of booth.
 - 13 Freeman will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water.
 - 14 Freeman must have 30 days notice in order to supply special regulators, strainers, traps, etc.
 - 15 All utility outlets include up to 50 feet of accomplished distance. Use of additional footage or equipment will be charged at the prevailing labor and material rate.
 - 16 Exhibitors are not allowed to bring air compressors on the show floor.
 - 17 Pressure may vary. No guarantee can be made of minimum or maximum pressures. If pressure is critical, exhibitors should arrange to have a pressure regulator valve installed.
 - 18 Please call 714/254-3400 for gas requirements or for an estimate regarding labor or additional footage.
- **Electricity or electrical labor to connect and operate any plumbing apparatus is not included.**
 - **All electrical requirements must be ordered on the Electrical Rental Order Form.**

JANUARY 26, 2007

NAME OF SHOW: **9th California Unified Program Annual Training Conference**

SHOW INFORMATION: **February 14-15, 2007 / Hyatt Regency Orange County / Garden Grove, CA**

EXHIBITING COMPANY NAME: _____ BOOTH #: _____

EXHIBITING COMPANY ADDRESS: _____

(CITY) (STATE) (ZIP)

PRINT NAME: _____ SIGNATURE: _____

PHONE: () (EXT.): _____ FAX: () _____

ON-SITE CONTACT: _____ ON-SITE CONTACT CELL #: () _____

E-MAIL: _____

Your signature below denotes acceptance of all Terms & Conditions page four.

**METHOD OF PAYMENT
 EXHIBITOR AUTHORIZATION**

COMPANY CHECK

Please make check payable to:
 AVW - TELAV Audio Visual Solutions
 Please reference show name or job number on check.

BANK TRANSFER

Bank Transfer to Bank of America; Dallas, TX
 ABA#: 026009593 FFC/ACCT#: 125-259-049-2
 (Client is responsible for all transfer fees)

CREDIT CARD

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative(s). These charges may include all services provided by AVW - TELAV Audio Visual Solutions, or any charges which AVW - TELAV Audio Visual Solutions may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

AMERICAN EXPRESS DISCOVER MASTERCARD VISA DINERS CLUB CARTE BLANCHE

PLEASE PRINT CLEARLY

ACCOUNT NO.: _____ EXP. DATE: _____

PERSONAL CREDIT CARD COMPANY CREDIT CARD SECURITY CODE: _____ *(The security code for MC/VISA/DISCOVER is the three digit number following the credit card number printed in the signature area on the back of the card. The AmEx security code is the four digit number above the last four numbers on the front.)

CARDHOLDER NAME: _____

SIGNATURE: _____

CARDHOLDER BILLING ADDRESS: _____

CITY/STATE/ZIP: _____

THIRD PARTY AUTHORIZATION

FOR USE BY AN EXHIBITOR APPOINTED CONTRACTOR: We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges and agree to be bound by all terms and conditions as described on both sides of this form. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party.

PLEASE PRINT CLEARLY

EXHIBITOR NAME: _____

EXHIBITOR SIGNATURE: _____

THIRD PARTY AGENT:

CREDIT CARD ACCOUNT NO.: _____ EXP. DATE: _____

PERSONAL CREDIT CARD COMPANY CREDIT CARD SECURITY CODE: _____ *(The security code for MC/VISA/DISCOVER is the three digit number following the credit card number printed in the signature area on the back of the card. The AmEx security code is the four digit number above the last four numbers on the front.)

CARDHOLDER NAME: _____

AUTHORIZED SIGNATURE: _____

PRINT NAME: _____

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: () EXT: _____ FAX: () _____

AUDIO/VIDEO EQUIPMENT

Description	Qty.	Early Order Show Rate	Standard Show Rate	Total
FLAT SCREEN DISPLAYS AND ACCESSORIES				
18" LCD Flat Screen, Data Only Aspect Ratio 4:3		@ \$ 190.00	@ \$ 247.00	\$
20" LCD Flat Screen, Data Only Aspect Ratio 4:3		@ \$ 260.00	@ \$ 338.00	\$
20" LCD Flat Screen, Video Only Aspect Ratio 4:3		@ \$ 260.00	@ \$ 338.00	\$
32" LCD Flat Screen • Aspect Ratio 16:9, High Definition		@ \$ 600.00	@ \$ 780.00	\$
37" Plasma Monitor Aspect Ratio 4:3		@ \$ 900.00	@ \$1170.00	\$
42" Plasma Monitor • Aspect Ratio 16:9, High Definition		@ \$ 650.00	@ \$ 845.00	\$
50" Plasma Monitor - Call for Availability • Aspect Ratio 16:9, High Definition		@ \$1000.00	@ \$1300.00	\$
61" Plasma Monitor w/Wall Mount Aspect Ratio 16:9, High Definition		@ \$ 1800.00	@ \$2340.00	\$
*Flat screen display will be used in the following configuration [choose one]		table top	wall mount	floor stand
Single Post Stand, 18" and 20" Flat Screen Monitors Only		@ \$ 100.00	@ \$ 130.00	\$
Dual Post Plasma Stand		@ \$ 150.00	@ \$ 195.00	\$
Cobra Plasma Stand		@ \$ 220.00	@ \$ 286.00	\$
Black Draped Monitor Cart		@ \$ 40.00	@ \$ 52.00	\$
•NOTE: No Charge for Speakers & Wall Mounts on designated (•) Flat Screen Monitors.				
Wall or truss mounted Flat Screen Monitors may require additional labor.				
VIDEO PLAYERS RECORDERS				
DVD Player (Consumer Grade)		@ \$ 100.00	@ \$ 130.00	\$
1/2" VHS Player w/auto repeat		@ \$ 100.00	@ \$ 130.00	\$
AUDIO EQUIPMENT				
Large Exhibit Sound System (2 Lg. Speakers, 1 mixer/amp)		@ \$ 350.00	@ \$ 455.00	\$
Small Exhibit Sound System (2 Sm. Speakers, 1 mixer/amp)		@ \$ 190.00	@ \$ 247.00	\$
Wired Microphone (handheld)		@ \$ 50.00	@ \$ 65.00	\$
Wired Microphone (headset)		@ \$ 70.00	@ \$ 91.00	\$
Wireless Microphone (hand or headset)		@ \$ 260.00	@ \$ 338.00	\$
Powered Speaker w/Stand		@ \$ 50.00	@ \$ 65.00	\$
PROJECTION EQUIPMENT - PROJECTORS AND SCREENS				
AVW-TELAV offers a wide variety of LCD and DLP projectors and screens to meet your specific needs. Please call us for a consultation.				

AVW-TELAV AUDIO VISUAL & COMPUTERS

COMPUTER EQUIPMENT

Description	Qty.	Early Order Show Rate	Standard Show Rate	Total
COMPUTERS AND ACCESSORIES				
Desktop Computer, 2GHz or faster w/monitor		@ \$ 365.00	@ \$ 474.50	\$
Desktop Computer, 3GHz or faster w/monitor		@ \$ 495.00	@ \$ 643.50	\$
Laptop - PIV 2GHz/512MB RAM/DVD/Win XP		@ \$ 395.00	@ \$ 513.50	\$
Macintosh G4/512MB RAM/DVD/OS 10.Xxx w/monitor		@ \$ 495.00	@ \$ 643.50	\$
Computer Speakers		@ \$ 30.00	@ \$ 39.00	\$
Wireless Presentation Mouse		@ \$ 40.00	@ \$ 52.00	\$
Keyboard/Mouse Set		@ \$ 50.00	@ \$ 65.00	\$
HP Laser Printer 25PPM		@ \$ 195.00	@ \$ 253.50	\$
HP Laser Printer 11x17 Paper Capacity		@ \$ 315.00	@ \$ 409.50	\$
NOTE: All computers include Microsoft Office. Additional models, speeds, and configurations are available, customized to your needs.				
ADDITIONAL EQUIPMENT NOT LISTED				
Please call 1-800-225-5289 (USA only) to inquire about specialty audio visual equipment and services not listed such as model specific equipment, computers, truss, motors, lighting and large format video solutions.				
QUOTED ADDITIONAL EQUIPMENT NOT LISTED ON ORDER FORM				
		@ \$	@ \$	\$
		@ \$	@ \$	\$
		@ \$	@ \$	\$

CALCULATING YOUR ORDER

Equipment Subtotal = \$ _____

Handling Charge **Includes delivery, set up, and dismantle:**

25% of equipment subtotal for **orders \$3000 and under** (\$75.00 minimum)..... = \$ _____

****For orders exceeding \$3000, please contact AVW-TELAV Exhibitor Services for a labor quote based on the hourly rates listed below.**

Hourly Labor Rates:

\$55.00/hr Straight Time (Between 8:00 am - 5:00 pm, Mon. - Fri.)

\$82.50/hr Over Time (Between 5:00 pm - 8:00 am, Mon. - Fri., all day Sat./Sun.)

Additional labor required for wall or truss mounted Flat Screen Monitors (if applicable)

Add calculated Local Tax: N/A % = \$ _____

Total Charges = \$ _____

QUICK TIPS

- Equipment rentals are based on SHOW RATES. Single day rentals are available.
- Orders confirmed before the deadline will receive the early order show rate.
- A representative must be in your booth to sign for delivery of the equipment.
- All payments must be made in advance in U.S. Funds.
- Electrical Services are not included in equipment pricing.
- For equipment not listed or assistance in completing your order, please contact an Exhibitor Services Representative at 1-714-254-3400.
- Items ordered after deadline date are subject to availability and applicable freight charges.
- Cancellation of equipment rental and services must be received by deadline date to avoid a minimum one-day charge on equipment. If equipment and services have already been provided at the time of cancellation, a handling charge and a minimum one-day charge on equipment will be applied.



Hyatt Regency Orange County EXHIBITOR HOTEL DATA SHEET

***MUST BE COMPLETED BY THE CONTRACTED EXHIBITOR ONLY ***

Hotel Contact: Christine Ranalli
11999 Harbor Boulevard, Garden Grove, CA 92840
Tel (714) 740-6057 Fax (714) 740-6035

COMPANY NAME: _____	MAIN CONTACT: _____
PHONE: _____	FAX: _____
INSTALL DATE & TIME: _____	REMOVAL DATE & TIME: _____
CONVENTION NAME: _____	BOOTH OR TABLE #: _____
COMMENTS: _____	

ALL CHARGES ARE PER DAY
All Orders must be received a minimum of ten (10) working days before the event.

TELEPHONE LINES

# OF LINES REQUIRED	DESCRIPTION	COST PER DAY	DEPARTMENTAL USE		
			EXT #	Total	ENCORE. #
	House Phone (Internal Access)	\$25.00 / DAY			
	Standard Phone (Dial "9" Internal & External Access)	\$50.00 / DAY			
	DID Phone (Direct Inward Dial-Phone, Modem or Fax)	\$75.00 / DAY			
	Poly-Com Speaker Phone (Includes Ext. Line)	\$100.00 / DAY			
	High-Speed Internet Access (T-1 LINE) – <i>Please Call Core Communications @ 714-335-2673</i>	Quoted			

- ◆ **Phone Charges:** Local/950 Numbers - \$1.00 access charge + applicable zone charges. Long Distance - Billed at AT&T operator-assisted rates + \$0.75 access charge + \$0.25 per minute. International - Billed at AT&T operator assisted rates + \$2.50 access charge + \$0.60 per minute. Credit Card - Billed at \$1.00 per call. Collect/Third Party - Billed at \$1.00 per call. 800/8XX - Access to long distance carriers via 800 or 8XX numbers will be billed at \$1.00 per call. All other 800 or 8XX numbers no charge. Local Information - Billed at \$1.50 per call. Long Distance Information (Domestic) - Billed at \$1.50 per call.
- ◆ To avoid confusion, a diagram should accompany large orders. Any changes will result in an additional set-up fee.
- ◆ If the request calls for Pac Bell services and/or any special service, this form must be received at least 4 weeks prior to the set up date and an additional charge will be added on Pac Bell prices, plus administration fees. High Speed (T-1 Lines) are handled by Core Communications.
- ◆ All equipment & phone lines are analog, unless otherwise noted. **There is a usage charge for phones**, plus the regular Hotel surcharge on all calls.
- ◆ All equipment furnished by the Hyatt Regency Orange County for this service shall remain in the property of the Hyatt Regency Orange County. A fee will be assessed for any equipment not returned.

Please complete the attached Credit Card Authorization Form or mail a Company Check along with your Order Form. Requests will not be processed until full pre-payment is received.

For Audio Visual needs, Please call Presentation Services at 714-971-2125



CREDIT CARD AUTHORIZATION

HYATT REGENCY ORANGE COUNTY
11999 HARBOR BLV
GARDEN GROVE, CA 92840
(714) 740-6057
(714) 740-6035 FAX

I, _____ **HEREBY AUTHORIZE HYATT REGENCY ORANGE COUNTY TO CHARGE THE ITEMS MENTIONED BELOW TO MY CREDIT CARD.**

NAME OF CREDIT CARD: _____

NAME ON CREDIT CARD: _____

CREDIT CARD NUMBER: _____

EXPIRATION DATE: _____

COMPANY NAME : _____

CONVENTION NAME: _____

ESTIMATED AMOUNT: _____

CONVENTION SERVICES MANAGER: **CHRISTINE RANALLI** _____

THIS CREDIT CARD TO BE USED FOR DATE(S) OF :

ITEMS THAT MAY BE CHARGED TO THE CREDIT CARD:

BELOW IS THE COPY OF MY CREDIT CARD, BOTH FRONT AND BACK SIDES:



X _____
AUTHORIZED SIGNATURE **DATE**

*** CHECK or CREDIT CARD MUST ACCOMPANY ORDER ***

MAIL or FAX to:

"Convention Photo by Joe Orlando, Inc."

3217 North Verdugo Road, Suite # 1. Glendale, California 91208 Tel: (818)957-2204 • Fax: (818)957-6113
Servicing Trade Shows Nationally for over 40 years.

www.joeorlandophoto.com
 email: convphoto@earthlink.net

Order Form

YOUR P.O. NUMBER

QUANTITY	SERVICES	EACH	TOTAL
_____	COLOR PHOTO ORIGINAL (Includes Photo Time, 8 x 10 Print)	@ \$95.00	\$ _____
_____	COLOR REPRINTS OF ORIGINALS	@ \$35.00	\$ _____
_____	COLOR NEGATIVE OF ORIGINAL	@ \$50.00	\$ _____
Exhibits Photo No People <input type="checkbox"/> Posed Staff <input type="checkbox"/> Crowd During Show <input type="checkbox"/>			
ADDITIONAL PHOTO SERVICES			
_____	4 x 5 or 35mm Transparencies from Original Negative (please circle one)	@ \$40.00	\$ _____
_____	Hi Res Digital Image from Color Photo Original (Per Image, Includes CD)	@ \$50.00	\$ _____
_____	Low Res Digital Image from Color Photo Original (Per Image, Includes CD) (JPEG 72 - 300 DPI)	@ \$35.00	\$ _____
SUB TOTAL:			\$ _____
TAX:			\$ _____
All Orders add \$10.00 Shipping & Handling:			\$ <u>10.00</u>
TOTAL:			\$ _____

SPECIAL PHOTOGRAPHY QUOTES:

AWARD CEREMONIES,
 BANQUETS, LUNCHEONS,
 PUBLICITY, B+W and
 POLAROID PHOTOGRAPHY

Clients based in California add CA tax
 (Clients in other states no tax)

► TAX: \$ _____

Fed-EX # _____ **TOTAL:** \$ _____

PLEASE PRINT: Name of Convention: _____ Convention Hotel or Location: _____

Convention Dates: _____

Daily Exhibit Hours: _____

Print Your Name: _____

Exhibitor: _____ Booth # & Size: _____

Billing Company: _____

Billing Address: _____

City, State and Zip Code: _____

Telephone Number: (800) () _____

Authorized Signature: _____ Accounts Payable Tel # () _____

Credit Card Info: Please Circle One: AMEX VISA MasterCard Accounts Payable Fax # () _____

Credit Card Number: _____ Expiration Date: _____

Card Holder Name: _____ Authorized Signature: _____



Judy Venn & Associates, Inc.
Corporate Headquarters

3186 Airway Avenue, Suite H
 Costa Mesa, California 92626
 (714) 957-8300 ■ Fax (714) 957-8301
 Email: info@judyvenn.com

Las Vegas

3401 West Charleston Blvd.
 Las Vegas, Nevada 89102
 (702) 259-4494 ■ (800) 553-8855
 Email: LVinfo@judyvenn.com

- | | |
|------------------------|----------------------|
| Atlanta | Chicago |
| Dallas | Nashville |
| New Orleans | New York |
| Orlando | San Francisco |
| Washington D.C. | |

- Baltimore ■ Boston ■ Denver
- Detroit ■ Hawaii ■ Houston
- Los Angeles ■ Philadelphia
- San Diego



NATIONWIDE CONVENTION SERVICES
(800) 553-8855 ■ www.judyvenn.com

- Hostesses/Hosts ■ Narrators ■ Demonstrators
- Crowd Gatherers ■ Interpreters ■ Special Talent
- Chair Massage Therapists ■ Shoe Shine Services

PRODUCTION DIVISION *(Request production order form.)*

- Entertainment ■ Presentations ■ Videos
- Script Writing ■ Audio Brochures



*Providing the
 Perfect Balance of
 Service, Experience
 & Solutions...
 Since 1971!*

ORDER FORM/CONTRACT PLEASE PRINT OR TYPE
(Signature required on reverse side.)

Date _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Contact _____

Name of Event _____

City _____

Facility _____ Booth # _____

On-Site Contact Person _____

On-Site Phone _____

Dates Services Required:

_____ From _____ am to _____ pm

_____ From _____ am to _____ pm

_____ From _____ am to _____ pm

_____ From _____ am to _____ pm

Indicate Number of People Needed:

_____ Exhibit Hostess/Host	_____ Hospitality Suite Hostess/Host
_____ Narrator/Spokesperson	_____ Interpreter
_____ Demonstrator/Sales Assistant	_____ Costumed Character
_____ Crowd Gatherer	_____ Other

Special Talent/Qualifications _____

Type of Apparel Business Cocktail Costume

Other _____

METHOD OF PAYMENT

- Check, payable to **Judy Venn & Associates** *(Mail to Corporate Headquarters.)*
- AMEX MasterCard Visa Diners Club

Account # _____ Exp. Date _____

Name on Card _____

Authorized Signature _____

- Use credit card for guarantee only
- Charge 50% deposit to credit card Charge total to credit card

P.O. # _____ Authorized by _____

A credit card guarantee and a 50% deposit are required to confirm an order. Balance is due 7 days prior to first day of show.

Cancellation Charges

If cancelled 46 or more days before show No Charge
 If cancelled 15-45 days before show 50% of Total Bill
 If cancelled 14 days or less before show 100% of Total Bill

TOTAL PAYMENT DUE 7 DAYS PRIOR TO FIRST DAY OF SHOW.

TERMS AND CONDITIONS

1. Agreement: The terms and conditions set forth herein, the Order Form, and the Rate Sheet constitute an Agreement between Judy Venn & Associates, Inc. ("JVA") and you the client ("Client").
2. Independent Contractors: JVA is an independent broker of convention services. JVA is not employed by the Client. In the performance of its Agreement with the Client, JVA will make its best efforts to obtain the services of subcontractors ("Talent") to fulfill the requirements of the Client, which may include, but are not limited to, exhibit hostesses/hosts, demonstrators/sales assistants, costumed characters, hospitality suite hostesses/hosts, narrators/presenters, interpreters or crowd gatherers. JVA does not employ the aforesaid persons, but retains their services as independent subcontractors.
3. Authority of Signatory: In the event the services of JVA are requested on behalf of the Client by an agent or third party representative, such as a producer or production house ("Agent"), the Agent, and any other signatory who executes this Agreement on behalf of the Client, represents and warrants that it/he/she has all due express or implied authority necessary to execute this Agreement on behalf of the Client, and to bind the Client hereto. Any Agent or other signatory that executes this Agreement acknowledges and agrees to be jointly and severally liable with Client for any and all financial obligations incurred under this Agreement by the Client or on the Client's behalf.
4. Cancellation by Client: (a) Client acknowledges and agrees to the CANCELLATION CHARGES set forth on the Order Form in the event Client, or Agent on behalf of Client, cancels its order prior to the event subject to this Agreement. Upon such cancellation, Client/Agent excuse JVA and the Talent from further performance under the terms of this Agreement. (b) Client acknowledges and agrees that the Client or its Agent may only terminate or cancel Talent after commencement of the event subject to the Agreement, upon a showing of good cause. "Good cause" is defined as a willful breach of duty by the Talent in the course of his or her performance, or in the case of the Talent's habitual neglect of duty or continued incapacity to perform that duty. In the event of good cause as defined above, prior to terminating or canceling the Talent, Client must provide JVA with a reasonable opportunity to cure the inadequate performance of the Talent by allowing JVA to notify the Talent of the alleged breach of duty and/or replacing the Talent with an alternate in order to rectify any performance inadequacies. In the event Client terminates or cancels Talent without providing JVA with the aforesaid opportunity to cure, Client agrees to pay the entire fee due and owing as if Client and Talent had fully performed under the Agreement.
5. Cancellation by the Talent: Sometimes unexpected events occur beyond our control. When such unexpected events do occur, to ensure that our Client's needs are met we have established the following policy where Talent cancellation occurs: (a) In the event JVA is informed of a cancellation by the Talent it scheduled for the event subject to this Agreement seven (7) days or more prior to the start date of the subcontractor's services: (1) Where the canceling Talent was specifically identified and requested by the Client for services to be performed at the event subject to this Agreement, and where JVA is able to communicate the cancellation to the Client in a timely fashion, the Client will have the option of canceling the Agreement with regard to that Talent without incurring charges for that specific Talent. (This cancellation option, if exercised, is limited only to the canceling Talent and the remainder of the Agreement will remain intact and in full force and effect). If JVA is unable to successfully communicate the cancellation to the Client or does not receive a responsive instruction from the Client at least four (4) days prior to the scheduled event, JVA will make its best efforts to select, at its option, replacement Talent that most closely fulfills the Client's requirements; (2) Where the canceling Talent was NOT specifically identified and requested by the Client for services to be performed at the event subject to this Agreement, JVA will make its best efforts to select, at its option, a replacement subcontractor that most closely fulfills the Client's requirements. (b) In the event JVA is informed of a cancellation by the Talent it scheduled for the event subject to this Agreement less than seven (7) days prior to the start date of the subcontractor's services, JVA will make its best efforts to select, at its option, replacement Talent that most closely fulfills the Client's requirements. (c) Any cost variance due to selection of different Talent arising out of (a) or (b) above will be the responsibility of the Client and/or its Agent.
6. Client authorization: Client expressly authorizes JVA and its affiliates and subsidiaries to use, for its marketing, promotional, and advertising materials, any photographs, videotape, or other recordings or reproductions of Client's trademarks, copyrighted materials, or other intellectual property, derived from Client's participation at events at which JVA has provided Talent, products, or services, on behalf of Client. This also includes authorization for JVA to use the photograph, videotape, or likeness of Client and/or its employees, by whatever means recorded, for the same purposes. JVA shall have no ownership rights or interest in Client's trademarks, copyrighted materials, or other intellectual property, or in the likeness of Client or its employees, by virtue of this authorization or any use arising from this authorization. Such use by JVA, if any, shall not constitute a waiver of Client's rights or interest in any of its trademarks, copyrighted materials, or intellectual property.
7. Intellectual Property Rights: JVA is the sole and exclusive owner of all intellectual property rights, including copyrights, in the finished product, performance, or services of JVA and its affiliates and subsidiaries. This includes, without limitation, all recordings of any performance or services procured or provided by JVA, its affiliates, subsidiaries, and/or its Talent by any means, electronic or otherwise. Recordings or reproductions of the finished product, performance, or services by any means, electronic or otherwise, may be used only by express written authorization from JVA. Reproductions of products, performances, or services may be obtained from JVA on request when available.
8. Governing Law: This Agreement has been negotiated and entered into in the State of California, County of Orange, and shall be governed by, construed and enforced in accordance with the laws of the State of California. If any term of this Agreement is held to be invalid, void, or unenforceable in whole or in part, the remainder of the provision(s) shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.
9. This Agreement constitutes the entire Agreement between the parties hereto concerning the subject matter of the Agreement, and supercedes all prior and contemporaneous Agreements between the parties. The Agreement may be amended only by a writing signed by JVA and the party to be charged which expressly refers to this Agreement and specifically states that it is intended to amend it. No party is relying on any warranties, representations or inducements not set forth herein, on the Order Form, or on JVA's Rate Sheet. This clause may not be waived. I, the Client and/or the Client's authorized agent, do acknowledge that I have read these Terms and Conditions, the Order Form, and the Rate Sheet provided by Judy Venn & Associates, Inc., and that I understand, acknowledge and agree to all of the foregoing.

Authorized Signature: _____

Date: _____

Print Name & Title: _____

NOTICE: The Terms and Conditions and the Order Form bearing original signatures must be returned to Judy Venn & Associates, Inc. prior to commencement of the event subject to this Agreement.

Mail to: 3186 Airway Avenue, Suite H, Costa Mesa, CA 92626

FIRE DEPARTMENT REGULATIONS FOR TRADE SHOW EXHIBITORS

A. Inherently Fire Retardant or Flame Retardant Treatment

1. All decorations, drapes, signs, banners, plastic displays, hay, straw, moss, split bamboo and other similar materials **MUST BE FLAME RETARDANT** to the satisfaction of the Fire Department and the State Fire Marshal.
2. Table coverings must be flame retardant treated unless they lay flat, with an overhang no greater than 6".
3. Oilcloth, tar paper, sisal paper, nylon, orlon and certain other plastic materials cannot be made flame retardant and their use is prohibited.
4. A Certificate of Flame Resistance shall be available for review by the Fire Marshal or on file with the Fire Marshal for all decorative materials.

B. Vehicles/Internal Combustion Engines on Display

1. Any autos, trucks, motorcycles or other motorized vehicles displayed shall have their batteries disconnected and terminals taped.
2. All motor vehicle tanks containing fuel or which have ever contained fuel, shall be furnished with locking-type gas caps or sealed with tape. The level of gas in tanks cannot exceed five gallons or one-quarter tank, whichever is less.
3. Garden tractors, chain saws, power plants and other gasoline-powered equipment shall be safeguarded in a similar manner.
4. All autos, trucks and vehicles of any kind must show the location on the Fire Department-approved floor plan 14 days prior to the show date.

C. Combustibles

1. Literature on display shall be limited to reasonable quantities. Reserve supplies shall be kept in closed containers and stored in a neat and compact manner.
2. No cardboard boxes or any combustible materials may be stored on top of or near any electrical wiring in the spaces behind the backwall drapery (booth) or behind any display.

D. Obstructions

1. Aisles designated on approved show floor plans shall be kept clean, clear and free of obstructions. Booth constructions shall be substantial and fixed into position in specified areas for the duration of the show. Chairs, easels, signs and demonstration areas shall not be placed beyond booth areas into aisles.
2. All aisles must be maintained at a minimum of 10 feet in width or unless otherwise approved on floor plan.
3. All fire prevention and fire fighting equipment in all public assembly areas shall have easy and unobstructed accessibility.